



Youth Committee Agenda

January 22, 2024

12:00 p.m. – 1:30 p.m.

**4071 Port Chicago Hwy., Conference Room A
Concord, Ca 94520**

ZOOM Meeting – Meeting ID: 977 6001 3094; Passcode: 884311

<https://zoom.us/j/97760013094?pwd=N1F1d2JjdXN1SHA0b1NCbWdxU1RmUT09>

Join by Dial In: 699-900-9128 or 253-215-8782

- 12:00 PM CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST
PUBLIC COMMENT
INTRODUCTIONS**
- 12:05 PM CHAIRS REPORT AND NEXT AGENDA ITEMS**
- 12:10 PM CONSENT AGENDA
C1 Approve May 9, 2023 Youth Committee Minutes**
- 12:15 PM ACTION ITEM
A1 Approval of Preliminary Input from Community Engagement Sessions
(Handouts)
Youth Center Stakeholder Engagement Sessions
Social Change Partners
Mitch Findley and Reed Connell**
- 12:45 PM PRESENTATION ITEM and DISCUSSION
P1 Carl D. Perkins and Learning Aligned Employment Project (LAEP)
Strategic Planning
Contra Costa Community College District
Tara Sanders, Manager Workforce and Economic Development and
Drew Douglass, Senior Dean of Workforce and Economic Development**
- 1:30 PM ADJOURN**

Future Youth Committee Meetings: April 22, 2024

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 72 hours prior to that meeting are available and for public inspection at 4071 Port Chicago Highway, Concord during normal business hours. The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925-671-4560

Workforce Development Board (WDB) of Contra Costa County Youth Committee Charter

Charter Element	Charter Agreement Information
Business Objective	The primary objective of the WDB Youth Committee is to Increase the number of youth and young adults, 16-24, who are well prepared for postsecondary vocational training, further education, and/or a career, with an emphasis on serving the most vulnerable and underserved populations and those from low-income communities.
Case for Action	<p>It is the vision of the WDBCCC to support a network that creates and promotes dynamic education systems, high-performing businesses, and a prosperous local economy with an abundance of high quality jobs and skilled workers to fill them. Our mission is to promote a workforce development system that meets the needs of businesses, job seekers, and workers, to support a strong and vibrant economy in Contra Costa County. As we advance our work toward realizing our vision a number of key factors drive our work:</p> <ul style="list-style-type: none"> ● Good jobs in today's economy and labor market require workers to have a growing level of knowledge and skill in order to compete for them; ● The employment gap is widening between those with higher levels of education and credentials and those who lack them; ● Jobs are growing at both the high-skill and low-skill end of the labor market, while growth of "middle skill" jobs has been lagging; however, the retirement of baby boomers from the labor force will create openings in nearly every industry and occupation; ● The emerging workforce does not have the education and skill-sets needed to perform many of these jobs, as manifested by a continued lag in the educational attainment levels of young people (although beginning to show some signs of improvement, student preparedness for post-secondary education remains very low); and ● The difference between supply and demand indicates that there is a "skills gap" between what most emerging workers have to offer and what businesses need, creating the urgency to develop and support new strategies that can better equip and train people for jobs in today's economy.
Requirements	<p>The WDB Youth Committee will:</p> <ul style="list-style-type: none"> ● Work with partners to develop systems that effectively engage employers in career development and work-based learning opportunities for youth and young adults to learn about, explore, and prepare for careers; ● Strengthen collaborations between the local workforce system and other programs and systems that seek to help youth with significant barriers to employment; ● Develop and implement strategies to direct Workforce Innovation and Opportunity Act (WIOA) and other resources to serve youth and young adults most in need and support their success; ● Collaborate with and support career-focused strategies at high schools and community colleges, particularly those aligned with WDB priority industry sectors; ● Work with partners to increase opportunities for high school graduates, dropouts and disconnected youth to transition into postsecondary education, training and careers; and ● Work with Community Colleges, Apprenticeship Programs, Trade Schools and others to offer more opportunities for disconnected youth to achieve success.
Boundaries / Guidelines	The Youth Committee advises and influences the direction and implementation of youth services strategies as outlined the WDB 2013-2017 Strategic Plan.
Team Membership	<p>The Youth Committee brings together leaders from business, economic development, education, labor, community-based organizations, youth/young adults and the public sector. The Youth Committee chair(s) is a member of the WDB Executive Committee and some members of the Youth Committee hold a seat on the Workforce Development Board. Other Youth Committee members are recruited and engaged to represent a particular perspective or constituency. The Youth Committee and the WDB work on behalf of the Contra Costa County Board of Supervisors and the businesses and residents of Contra Costa County.</p> <p>The WDB and the Youth Committee also draw upon the knowledge and expertise of other individuals and organizations that are not members of the WDB and occasionally form <i>Ad Hoc</i> committees to conduct specific activities.</p>
Timing	The work of the Youth Committee is aligned with the timeline for the WDB's Strategic Plan.
Resources	The WDB and the Youth Committee provide and/or support convening and networking functions that draw together a wide spectrum of stakeholders that contribute to the health of the local economy and prepare residents for effective participation in the workforce. These include local and regional businesses, economic development experts and organizations, public agencies, education, labor, and community-based organizations.
Review Process	The Youth Committee monitors and reports its progress at regular committee meetings, the WDB Executive Committee and full WDB member meetings as appropriate. Progress against the WDB Strategic Plan is reviewed at regular intervals as determined by the WDB and any of its relevant governing authorities at the local, state, and/or federal level

Youth Committee Minutes

Tuesday, May 9, 2023

P1 – PRESENTATION

Gladeo Bay Area – Nicholas Morgan, Manager, College and Career Readiness/K12 Pathway Coordinator

Regional K14 Pathways Program Finder/Mapper - Connecting K12 to CCC and into the Workforce GOALS

- Develop a region-wide web based platform mapping connections between existing Bay Area K-12 and CCC CTE programs
- Make K-14 pathways visible to regional stakeholders, students, teachers/counselors/parents and employers.
- Design the platform to serve as a regional umbrella and single portal for LEAs, CCC, Adult Schools & Workforce Board resulting in a free tool for users linking career interests to career training and preparation programs

What is Gladeo Bay Area?

Free, single portal for Bay Area learners to explore careers that highlight:

- In demand Bay Area careers and pathways available at all 28 BACCC colleges
- Stories of BIPOC and women in careers where there is an equity gap
- News feed on learner dashboard

Central place for Bay Area learners to search for:

- Public career pathway programs located within BACCC region
- Course sequences within career pathway at each BACCC community college

Coming soon - ELENA & Gladeo Integration which will organize:

- Current local work-based learning opportunities for the learner
- The posting of learner-facing curated work-based learning opportunities

A Bay Area focused career exploration platform that connects career exposure and awareness to specific local career education, training and employment preparation programs!

Comments:

- These services are transformational.

The Youth Committee met on Tuesday, May 9, 2023 at 4071 Port Chicago Highway Suite 250, Conference Room A, Concord and via ZOOM. Chair Michael McGill called the meeting to order at 12:32 pm and reminded everyone of the potential conflict of interest.

PUBLIC COMMENT

None

ATTENDANCE

MEMBERS PRESENT – Mike McGill, Robert Muller, Bill Mahoney, Gina Del Carlo, Heather Fontanilla, Mayling Alvarado, Alejandra Chamberlain (Proxy), Vittoria Abbate (Proxy)

MEMBERS ABSENT – Sean Laurant (EX), Lynn Mackey (EX), Tom Hansen, Shawn Einck

OTHERS PRESENT: Nick Morgan & Esperanza Ellis (CCCOE), Greg Burks (Consultant), Prem Bajaj & Deidra Perry (Alameda WDB), Anna Ramos (MDUSD)

WDB STAFF PRESENT: Tamia Brown, Noramah Burch, LaTosha Stockholm, Jed Silver, Rochelle Soriano, Veronica Ramos, Patricia Conley, Stephanie Brown

CONSENT AGENDA

C1 Approve January 10, 2023 Youth Committee Minutes
Motion/Second Bill Mahoney/Heather Montilla
Motion Approved

AYES: Mike McGill, Robert Muller, Bill Mahoney, Gina Del Carlo, Heather Fontanilla, Mayling Alvarado, Alejandra Chamberlain (Proxy)

NAYS: None

ABSENT: Sean Laurant, Lynn Mackey, Tom Hansen, Shawn Einck

ABSTAIN: None

ACTION ITEM

A1 Approve Award under RFI#744 Youth Center Projects – MEASURE X

That the Youth Committee approve:

- 1) The selection of Social Change Partners to conduct community and stakeholder engagement for the Youth Centers Project.
- 2) Staff to enter contract negotiations
- 3) Award of contract in the amount of \$167,251.00

Motion/Second Gina Del Carlo/Alejandra Chamberlain
Motion Approved

AYES: Mike McGill, Robert Muller, Bill Mahoney, Gina Del Carlo, Heather Fontanilla, Mayling Alvarado, Alejandra Chamberlain (Proxy)

NAYS: None

ABSENT: Sean Laurant, Lynn Mackey, Tom Hansen, Shawn Einck

ABSTAIN: None

DISCUSSION ITEMS

D1 Work Experience/Internships Policy Review
Facilitated by Gregory Burks, CA Opportunity Youth Network

The Workforce Innovation and Opportunity Act (WIOA) places increased focus on work-based learning for youth by broadly defining work experience and establishing a minimum expenditure requirement (20%) for work-based learning activities.

WEX Subcommittee Volunteers as follows:

1. Bill Mahoney
2. Alejandra Chamberlain
3. Heather Fontanilla
4. Drew Douglass/Tara Sanders

The Chair requested that discussion continue at the next Youth Committee meeting on this discussion item. Seven bullet points on Youth Voice in Decision Making, listed in the November 8 Youth Committee meeting minutes, was included in the agenda packet.

D2 Youth Committee – Presentations & Field Visits

A list of Youth Committee presentations from January 2020 to January 2023 included in the agenda packet. Committee members offered suggestions for future Field Visits:

The Chair requested that this discussion item also be continued at the next Youth Committee meeting.

UPDATES/INFORMATIONAL ITEMS

I1 In-Person Meetings – Brown Act

I2 MEASURE X Youth Summits

Youth Summit: Unlock Your Greatness with Arel Moodie

On June 27th @ the Centre Concord, Concord and June 28th @ the Marina Community Center, Pittsburg.

From 9 am to 4 pm; Snacks and Refreshments provided.

CHAIR’S REPORT AND NEXT AGENDA ITEMS

No report.

Next Youth Committee Meeting: September 12, 2023

THE MEETING ADJOURNED AT 1:30 pm

Respectfully Submitted,

Rochelle M. Soriano, Board Secretary

/rms



DATE: January 22, 2024
TO: Youth Committee
FROM: Tamia Brown, Executive Director
RE: **Community Engagement Input Summary**

RECOMMENDATION

That the Youth Committee approve the Preliminary input from the community engagement sessions conducted to date.

A. BACKGROUND

Social Change Partners, (SCP) began the community engagement process in October 2023. Over the last quarter, SCP has worked diligently to establish and maintain weekly check in meetings, respond to both urgent requests related to community engagement opportunities and their related marketing materials, develop, and implement a community survey, establish and seat a Steering Committee of community experts to support and inform the process, conduct preliminary landscape analysis and identification of relevant data sources, and create and run social media advertisements.

B. CURRENT SITUATION

This item brings forward a presentation of the work approved by the WDB Youth Committee to complete a community engagement process and scan of resources that the WDB will be doing to develop and implement Youth Centers in District 3, 4, and 5 more effectively. The community engagement work supports multiple elements with the WDB's Lo0cal Plan. WDB recognizes the significant barriers that youth experience in connecting to services, career pathways, and eventual entry and advancement in gainful employment. This work aims to identify gaps in existing services and determine how the youth centers can address those needs effectively. As a result, the leverage opportunities through the Workforce Innovation & Opportunity Act (WIOA) Youth Programs may be identified.

Social Change Partners will present preliminary input from the community engagement sessions and the survey results collected to date. WDB prepares to use these elements to help inform current and future strategies for enhancing the youth services in the Local Areas, specifically addressing the community needs of District 3, 4, and 5.

For any questions, please contact LaTosha Stockholm, Youth Centers and CCWORKS Program Manager at 925-671-4541 or email at lstockholm@ehsd.cccounty.us

DATE: January 22, 2024
TO: Youth Committee
FROM: Noramah Burch, Youth Program Manager
RE: **Contra Costa Community College District**

BIOGRAPHY OF SPEAKER



Drew Douglass, MPA, is the Senior Dean of Workforce and Economic Development for the Contra Costa Community College District. Drew is a driven leader in Workforce Development in the San Francisco Bay Area with over 25 years of experience in workforce development in non-profit, government, higher education, social enterprise, and consulting arenas. Drew has experience in grant writing, including research, narrative preparation, and budget development from multiple sources, including federal, state, county, city, foundation, and unrestricted funds. Drew was formerly honored as a Marano Fellow of the Aspen Institute's Sector Skills Academy. Throughout his decades of work, his singular career drive is to provide underserved populations to improved access to career lattice opportunities to living wage employment opportunities. Drew believes that mentorship and work-based learning are transformative, as he himself is a product of an internship that ultimately led him to workforce development, which is what he was meant to do.



Tara Sanders, M.A., Manager for Workforce Development at the Contra Costa Community College District strives for systematic change to improve inequity. Tara has worked in both the California Community College and California State University Systems. A published researcher and advocate, Tara believes everyone deserves the opportunity for economic mobility and that education in all forms is the great equalizer. Tara has a devotion for public service and community, ranging from Rotary to non-profit board of directors, using her work and free time to promote change.

For any questions, please contact Noramah Burch, Youth Program Manager at 925-671-4532 or email at nburch@ehsd.cccounty.us