

Full Board/Executive Committee

AGENDA

February 6, 2024

3:00 p.m. – 5:00 p.m.

**4071 Port Chicago Highway, Conference Room A
Concord, CA 94520**

- 3:00 PM** **WELCOME AND CALL TO ORDER**
REMINDER OF POTENTIAL CONFLICT OF INTEREST
PUBLIC COMMENT
- 3:35 PM** **EXECUTIVE DIRECTOR REPORT**
CHAIRS REPORT
COMMITTEE CHAIR REPORTS
- 3:40 PM** **CONSENT AGENDA**
C1 **Approve Minutes from May 2, 2023 Meeting**
 Approve Minutes from August 1, 2023 Meeting
C2 **Approve for Board Resignation**
- 3:50 PM** **PRESENTATION ITEM**
P1 **Friends of the Port**
- 4:15 PM** **ACTION ITEMS**
A1 **Approve PY 2023-24 Mid-Year Budget**
A2 **Approve Measure X Early Childcare and Education Project**
- 4:30 PM** **DISCUSSION ITEMS**
D1 **WDB 2024 Priorities**
- 4:45 PM** **INFORMATIONAL/UPDATE ITEM(S)**
I1 **Program Accomplishments**
I2 **WIOA Performance Report**
I3 **CA Volunteers**
I4 **Health Initiative**
I5 **WDB Office Suite**
- 5:00 PM** **ADJOURN**
UPCOMING COMMITTEE MEETINGS:
 BED Committee Meeting: Wednesday, March 6, 2024
 Executive Committee Meeting: Wednesday, April 10, 2024
 Youth Committee Meeting: Monday, April 22, 2024
 Full Board: Tuesday, May 7, 2024

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 72 hours prior to that meeting are available and for public inspection at 4071 Port Chicago Highway, Suite 250 Concord, CA during normal business hours.

The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Workforce Development Board at 925.671.4560



FULL BOARD MINUTES

Tuesday, May 2, 2023

The Full Board met on Tuesday, May 2, 2023 at 4071 Port Chicago Highway, Conference Room A and via ZOOM. Chair Yolanda Vega called the meeting to order at 3:11 pm and reminded everyone of potential conflict of interest.

ATTENDANCE

MEMBER PRESENT – Yolanda Vega, Joshua Anijar, Nichol Carranza, Leslay Choy, Thomas Hansen, Timothy Jeffries, Richard Johnson, Sean Laurant, Douglas Lezameta, Michael McGill, Robert Muller, Steve Older, Kwame Reed, Stephanie Rivera, Kelly Schelin, Traci Young

MEMBERS ABSENT – Sarah Chodakewitz (EX), Terry Curley (EX), Corry Kennedy (EX), Kwame Reed (EX), Jerry Aranas, Steve France, Monica Magee, Laura Trevino-Fernandez, DeVonn Powers

WDB STAFF PRESENT – Tamia Brown, Verneda Clapp, LaTosha Stockholm, Rochelle Soriano, Charles Brown III, Patricia Conley, Veronica Ramos, Iyadunni Adeyemi, Stephanie Brown, and Michael Katz

OTHERS IN ATTENDANCE – Carole Dorham-Kelly (Rubicon), Alison McKee (CCC Library), Vittoria Abbate (MDUSD/CCWC), Christine Marke (IRC Oakland), Donte' Blue

PUBLIC COMMENT

None

EXECUTIVE DIRECTOR'S REPORT

BOARD MEMBER APPLICATION

- Allison McKee, Contra Costa County Library – Approved by Executive Committee and seeking the Full Board's approval.

EHSD BUDGET

- EHSD Budget submitted for PY2023-2024
- Hired a new CEO (Chief Executive Officer)
- Report of WDB Proposed Budget at the Executive Committee in June Meeting

STAFFING

- 4 FTE positions to address our staffing challenges pending BOS approval.
- WDB new staff Iyadunni "Dunni" Adeyemi, Experience Level Clerk
- Departure of Donn Matsuzaki, taking a promotion as Department Fiscal Officer at the EHSD Fiscal Unit
- Two positions are up for recruitment:
 - ASA III
 - Business Systems Analyst

TWO YEAR LOCAL PLAN MODIFICATION

- Staff worked so hard to complete and submit on time.

GRANT PROPOSAL (in the works)

- Economic Proposal Pilot Project with CERF Funding
- Anchoring Health Care partnering with SF Workforce Development Boards covering 14 regions.
- Employment Training Panel to support Health Care initiative.

COMPETITIVE GRANTS RECEIVED

- Workforce Accelerator Fund 11 (WAF 11) Marine Trades Skills Training Program
- High Road Training Partnership (H RTP)

CHAIRS REPORT

- Attended NAWB Forum 2023 @ Washington, DC
 - Common theme at the conference "We can't do things for everybody."
- Executive Committee met in-person on Wednesday, April 12, 2023

COMMITTEE CHAIR REPORTS

Youth Committee (Michael McGill) reported Youth Committee met on March 14th.

- First In-Person meeting; unfortunately, no meeting due to lack of quorum
- The next In-Person scheduled meeting is on Tuesday, May 9th at 12 Noon

Business & Economic Development Committee (Kwame Reed) reported BED Committee met on April 26, 2023

- At the last BED Committee meeting, presentation:
 - Diablo Valley Tech Initiative by Jags Krishnamurthy, Chief Technology Officer
- Business Resource Centers Ad Hoc Committee Update – Data Mining by Celina Shands of Full Capacity Marketing

PRESENTATION ITEM

P1 Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Career Services PY 2022-2023 Report by Rubicon Programs

A Successful Collaboration

Rubicon Programs and the Contra Costa Workforce Collaborative (CCWC) is in its fifth funded program year. Since 2018, the CCWC has implemented county-wide network or WIOA/AJCC Access points to deliver quality career services and training resources to CCC residents.

On a monthly basis, Rubicon Programs convenes the CCWC Steering Committee which is comprised of leadership from each CCWC partner organization. The Steering Committee is the structure that underpins collaborative decision making, coordinated service delivery, shared strategizing and resource pooling. The CCWC Steering Committee has just initiated its own review and refresh of our collaborative structure and process. Research Development Associates (RDA) will facilitate a series of meetings designed to strengthen operational efficiencies and long-term strategy of the CCWC.

In the current program year, the CCWC has prioritized shared branding and resource building to leverage additional supports to the WIOA job seekers served through this system of career services. The CCWC Steering Committee collaborated to design a logo to represent the collaborative alongside the EASTBAY Works required branding.

2022-2023 Program Year Update

Services and Performance

Service Reach

Through Feb 2023, the CCWC served 564 participants during the 2022-23 program year. Of those, 304 are new participants: 86% Adults and 14% DW. Adult and DW WIOA program utilizers are distributed through the county as follows: 37% in Central Contra Costa, 34% in East Contra Costa and 29% in West Contra Costa.

Reaching Priority Populations

Of the new persons served, 62% are documented members of WIOA priority populations, including low income, basic skills deficient, English Language Learners (ELL), and justice impacted. As previously reported, we experience our priority population reach to be higher than is documented. One barrier is embedded in the federal definition of poverty. We are serving adults and families living far below the local standard for poverty (in the Bay Area) but fall above the federal poverty line that underpins WIOA low-income eligibility definition.

While this 62% is higher than current contract goal of 50% priority populations, the CCWC has set its own goal at 75% priority. This 75% is aligned to the anticipated increase in state and local goal for the 2023-24 program year. Our data also reflects a higher concentration of priority populations being reached in East (76%) and West (79%) Contra Costa County.

Employment and Training

ITAs and Training Data

Training continues to be one of the most commonly identified needs and requests of individuals enrolling in WIOA programs. In the current program year, there have been 246 WIOA individuals engaged in a training activity. Of those engaged in training 160 have received financial support from the WIOA Individual Training Accounts (ITAs). This includes approved training support from the current year and training that started (and funded) last program year and continued into current program year. The other training activities are supported by low and no cost programs, many offered by CCWC partners.

CONSENT AGENDA

C1 Approve Minutes from February 7, 2023, meeting

Motion\Second Michael McGill\Robert Muller

Motion Approved

AYES: Yolanda Vega, Joshua Anijar, Nichol Carranza, Leslay Choy, Thomas Hansen, Timothy Jeffries, Richard Johnson, Sean Laurant, Douglas Lezameta, Michael McGill, Robert Muller, Steve Older, Kwame Reed, Stephanie Rivera, Kelly Schelin, Traci Young

NAYS: None

ABSENT: Sarah Chodakewitz, Terry Curley, Corry Kennedy, Kwame Reed, Jerry Aranas, Steve France, Monica Magee, Laura Trevino-Fernandez, DeVonn Powers

ABSTAIN: None

ACTION ITEMS

A1 Establish a nominating committee to review and suggest candidates for a preliminary Slate of Officers for the 2023-2024 Fiscal Year

Motion\Second Robert Muller\ Steve Older

Motion Approved

Ad Hoc Committee Volunteers

1. Joshua Anijar
2. Kelly Schelin
3. Traci Young
4. Richard Johnson

AYES: Yolanda Vega, Joshua Anijar, Nichol Carranza, Leslay Choy, Thomas Hansen, Timothy Jeffries, Richard Johnson, Sean Laurant, Douglas Lezameta, Michael McGill, Robert Muller, Steve Older, Kwame Reed, Stephanie Rivera, Kelly Schelin, Traci Young

NAYS: None

ABSENT: Sarah Chodakewitz, Terry Curley, Corry Kennedy, Kwame Reed, Jerry Aranas, Steve France, Monica Magee, Laura Trevino-Fernandez, DeVonn Powers

ABSTAIN: None

A2 Approve Modified WDBCCC Board Committee meeting Calendar 2023

Motion\Second Steve Older\Richard Johnson

Motion Approved

AYES: Yolanda Vega, Joshua Anijar, Nichol Carranza, Leslay Choy, Steve France, Thomas Hansen, Timothy Jeffries, Corry Kennedy, Michael McGill, Robert Muller, Steve Older, Kwame Reed, Stephanie Rivera, Traci Young

NAYS: None

ABSENT: Terry Curley (EX), Kelly Schelin (EX), Sarah Chodakewitz (EX), Laura Trevino-Fernandez (EX), Monica Magee (EX), Richard Johnson, (EX), Jerry Aranas, Douglas Lezameta, DeVonn Powers

ABSTAIN: None

A3 Approve Appointment and Re-appointment to the Board

Executive Committee Recommendation for appointment and re-appointment to the Workforce Development Board of Contra Costa County:

Joshua Anijar re-appointment fill Workforce and Labor Seat #2

Robert Muller re-appointment fill Business Seat #9

Allison McKee to fill Flex Seat #3

Motion\Second Michael McGill\Timothy Jeffries

Motion Approved

AYES: Yolanda Vega, Nichol Carranza, Leslay Choy, Thomas Hansen, Timothy Jeffries, Richard Johnson, Sean Laurant, Douglas Lezameta, Michael McGill, Steve Older, Kwame Reed, Stephanie Rivera, Kelly Schelin, Traci Young

NAYS: None

ABSENT: Sarah Chodakewitz, Terry Curley, Corry Kennedy, Kwame Reed, Jerry Aranas, Steve France, Monica Magee, Laura Trevino-Fernandez, DeVonn Powers

ABSTAIN: Joshua Anijar, Robert Muller

A4 Approve Application for Local Area Designation and Recertification under WIOA

Authorize the WDB Chair to sign the “Local Area Subsequent Designation and Local Board Recertification Application for Program Year 2023-25” and submit these documents to the Contra Costa County Board of Supervisors for approval and signature.

Motion\Second Richard Johnson\Richard Traci Young

Motion Approved

AYES: Yolanda Vega, Joshua Anijar, Nichol Carranza, Leslay Choy, Steve France, Thomas Hansen, Timothy Jeffries, Corry Kennedy, Michael McGill, Robert Muller, Steve Older, Kwame Reed, Stephanie Rivera, Traci Young

NAYS: None

ABSENT: Terry Curley (EX), Kelly Schelin (EX), Sarah Chodakewitz (EX), Laura Trevino-Fernandez (EX), Monica Magee (EX), Richard Johnson, (EX), Jerry Aranas, Douglas Lezameta, DeVonn Powers

ABSTAIN: None

INFORMATIONAL ITEMS

Disseminated information to the board and the public.

I1 Teleconferencing Options Under the Brown Act

I2 Social Media Activity Year to Date Report

THE MEETING ADJOURNED AT 4:32 pm

Respectfully Submitted,

Rochelle M. Soriano, Board Secretary

/rms

FULL BOARD MINUTES
Tuesday, August 1, 2023

The Full Board met on Tuesday, August 1, 2023 at 4071 Port Chicago Highway, Conference Room A and via ZOOM. Chair Yolanda Vega called the meeting to order at 3:04 pm and reminded everyone of potential conflict of interest.

ATTENDANCE

MEMBER PRESENT – Yolanda Vega, Joshua Anijar, Terry Curley, Thomas Hansen, Timothy Jeffries, Richard Johnson, Sean Laurant, Monica Magee, Michael McGill, Robert Muller, Steve Older, Kwame Reed, Kelly Schelin

MEMBERS ABSENT – Jerry Aranas, Nichol Carranza, Sarah Chodakewitz (EX), Leslay Choy (EX), Steve France (EX), Corry Kennedy (EX), Douglas Lezameta (EX), Stephanie Rivera (EX), Laura Trevino-Fernandez, DeVonn Powers, Traci Young

WDB STAFF PRESENT – Tamia Brown, Maureen Nelson, Noramah Burch, LaTosha Stockholm, Jon Rodriguez, Rochelle Soriano, Charles Brown III, Patricia Conley, Veronica Ramos, Iyadunni Adeyemi, Phil Bartollotta, Byron Devera, Jed Silver

OTHERS IN ATTENDANCE – Chris Dunn, Debbie Rodrigues (EHSD Admin), Vittoria Abbate, Gary Giusts, Tricia Ouellette, Anna Ramos (MDUSD/CCWC), Chinecherem Anijeilo (Love Never Fails), Joseph Billingsley (Civicorps), Drew Douglass (Contra Costa Community College)

PUBLIC COMMENT

None

EXECUTIVE DIRECTOR'S REPORT

WDB STAFFING UPDATE

- Jon Rodriguez, Business Systems Analyst
- Serena Moore, Workforce Services Specialist
- Byron Devera, Senior Lead Clerk
- Phil Bartollotta, Experience Level Clerk – CCWORKS
- Patricia Conley, new role as a Workforce Services Specialist

FUNDING UPDATE

Workforce Accelerator Fund 11 – Marine Trades

The California Workforce Development Board (CWDB) with the Labor and Workforce Development Agency (LWDA), in partnership with the Employment Development Department (EDD), established the Workforce Accelerator Fund (WAF) as a new initiative for driving innovative solutions that accelerate quality employment outcomes for low-income and disadvantaged populations. The goal of WAF 11 is to impact economic and racial equity in the maritime industry.

Partners: Alameda County Workforce Development Board, and over 30 partners from State Agencies, Employers/Industry champions, Labor, Education (Universities, Community Colleges, Adult Ed, Education K-12), Additional County Offices, Training Providers, Economic Development Agencies, Community-Based Organizations, Faith-Based and Other Non-Profits.

CHAIRS REPORT

- Attended Chamber of Commerce Event
 - San Ramon State of the City Address
- Upcoming meeting with Marla S., EHSD Director
- Board of Supervisors appreciated our continued work with the Contra Costa community.

COMMITTEE CHAIR REPORTS

Youth Committee (Michael McGill) - Nothing to report at this time.

Business & Economic Development Committee (Kwame Reed)

- Update on the Business Resource Center from Celina Shands, Full Capacity Marketing

PRESENTATION ITEM

P1 Health Initiative

Bob Redlo, Director – BAHWP

Jed Silver, Program Manager - WDBCCC

BACKGROUND

The Bay Area Health Workforce Partners (BAHWP) is an employer and community led effort working closely with local workforce development boards, community leaders, and educational institutions to meet the workforce needs of Bay Area health employers, expand opportunity for employment for local residents, and strengthen the economic and social well-being of the Bay Area.

The BAHWP is a demand model organization directed by the Major Health Providers in our community including our major hospitals and safety net clinics. Other members of the partnership include our educational institutions, community-based organizations and leaders from our Workforce Development Boards along with other local Workforce Organizations. The BAHWP has three major workforce committees. The committees include Primary Care Delivery, Behavioral and Mental Health Services, and a third major workgroup called the Contra Costa Health Pathways Partnership that is focused on training and activities in Contra Costa. The BAHWP has a primary goal of increasing local hiring from our communities, increasing equity along with increasing income and economic mobility at the same time filling high vacancy rates among our health providers. The Website is BAHWP.org. It currently has 250 participants.

It's five priorities are:

- Increase equity and diversify the pool of qualified health workers and secure jobs to meet regional demands.
- Increase the alignment of health care education and training with employer needs.
- Systematically increase work-based learning and earn and learn opportunities.
- Build a data-driven rationale for changing current systems, infrastructure development and sustaining health care workforce initiatives.
- Develop and advocate for policy solutions that eliminate barriers to increase workforce and education capacity, investment and sustainability.

CONSENT AGENDA

C1 Approve Minutes from May 2, 2023 Meeting

Chair Yolanda Vega move to table the motion.

ACTION ITEM

A1 Approve Proposed WDB Budget PY 2023-2024

Motion\Second Michael McGill\ Josh Anijar

Motion Approved

AYES: Yolanda Vega, Joshua Anijar, Terry Curley, Thomas Hansen, Timothy Jeffries, Richard Johnson, Sean Laurant, Monica Magee Michael McGill, Robert Muller, Steve Older, Kwame Reed, Kelly Schelin

NAYS: None

ABSENT: Jerry Aranas, Nichol Carranza, Sarah Chodakewitz, Leslay Choy, Steve France, Corry Kennedy, Douglas Lezameta, Stephanie Rivera, Laura Trevino-Fernandez, DeVonn Powers, Traci Young

ABSTAIN: None

DISCUSSION ITEM

D1 Business & Economic Development – Business Resource Centers

The Business Resource Center Ad Hoc Committee met with Full Capacity who has completed the following deliverables in preparation for launch for committee's review /input.

D1a – [Think Contra Costa Fact Sheet Draft.pdf](#)

D1b - [Think Contra Costa Marketing Plan Recommendations Draft.pdf](#)

D1c - [Think Contra Costa Press Release Draft.docx](#)

INFORMATIONAL/UPDATE ITEMS

Information disseminated to the board and the public.

I1 WIOA Program Performance Report

I2 WIOA Adult & Dislocated Year-End Report

I3 WIOA Youth Program Year-End Report

The WIOA Youth Program served a total of 209 youth in PY 22-23. There has been a steady increase in enrollments in the last couple years as in-person activities resume.

- 7 ITAs (86% in Healthcare Industry, 1 Esthetician)
- 40 WIOA youth have participated in work-experience/internships at a diverse array of host worksites in occupations ranging from public transportation, childcare, office support, IT/Web Development and agriculture.

Special Grant Year-End Results

The STEPS program served 14 youth with disabilities in PY 22-23. Youth received work-readiness instruction and up to 120 hours of paid work experience. The grant ended June 30; any remaining active participants were transferred to other programs to continue receiving workforce services.

East Bay Regional Youth IT Pre-Apprenticeship was developed in partnership with the three other EastBay Workforce Boards and provided a connection to the Bitwise Registered Apprenticeship. Twelve (12) youth participated (2 from Contra Costa) in the first cohort. Eight (8) of those were on target to enter the Bitwise Tech Apprenticeship before the nation-wide furloughs of Bitwise Staff. Love Never Fails and other training partners are working together to ensure the youth can continue along their chosen career path.

20 California Volunteers/Californian's for All Project Participants have collectively contributed 6,681 work hours on projects that improve Contra Costa communities.

I4 CCWORKS Year-End Report

PERFORMANCE

- 100 Clients Served
- 17 CCWORKS (Subsidized Employment) Work Experience (WEX) Placements
- 6 Unsubsidized Employment Placements (Non-CCWORKS)

SUCCESES

- Collaborate with Workforce Services (WFS) to continue increase in referrals
 - Referrals increased 47.06% since last mid-year status report
- Continue to create new, and improve existing, tracking tools for data analysis

CHALLENGES

- Onboarding Lengths for internal placements remain long
 - Participants lose interest
 - Participants take other opportunities
 - Participants become unresponsive
 - Participants are no longer eligible to program
- CCWORKS wage of \$15.50 per hour for internal placements is not competitive to drive desire to participate in program
- CCWORKS Staffing; No dedicated clerical support since November 2022

I5 MEASURE X Youth Centers & Youth Summits Update

The contract for Social Change Partners will begin September 15, 2023, and last for up to six months, through March 15, 2023.

The Community Engagement process will lead the effort to explore:

- Priorities and service needs of youth in East and Central Contra Costa County
- Population to be served (i.e. age ranges)
- Identification of programs and services to be provided
- Best models to address the behavioral, academic and mental health of youth
- Identification of demographics of the target population
- Rates of school attendance/dropout
- Levels of staffing needed
- Models for oversight
- Examples of similarly situated County Youth Centers
- Potential Youth Center sites

Youth Summits Update

WDBCCC kicked off its first ever Youth Summits as a part of gearing up for the Measure X Youth Centers Project, and as a way of providing youth services pending the development of the Youth Centers. These two, free, all-day events were held back-to-back on June 27 in Concord, and June 28 in Pittsburg. Young people, ages 13-26, were invited to hear motivational speaker and host of “Family Reboot” on Disney+, Arel Moodie. Arel walked the audience through how to “Unlock Your Greatness,” and many were inspired to turn these words into action in their own lives. iPads and Nintendo Switches were raffled off and gift cards were given out for contributing to the discussion. Over the course of the two days, over 170 youth and young adults participated the events. Each participant came away with a step-by-step Life Plan that identified goals, strengths, obstacles and resources for overcoming those obstacles. Attendees expressed that they felt empowered in ways they haven’t felt before. In the evaluations, some said it was “life-changing”.

I6 Workforce Accelerator Fund 11 – Marine Trades Skills Training

Awarded Amount: \$500,000

Grant Term: March 1, 2023 – September 30, 2024

Participants: 30 trainees in two cohorts of 15 participants each (18+ years of age)

Participant Stipends: Will receive a bi-weekly stipend for attendance and participation. Each participant will be eligible to receive up to \$1,800 total in stipends during their three months of training, enabling them to support themselves prior to rapid entry into employment.

Partners: Alameda County Workforce Development Board, and over 30 partners from State Agencies, Employers/Industry champions, Labor, Education (Universities, Community Colleges, Adult Ed, Education K-12), Additional County Offices, Training Providers, Economic Development Agencies, Community-Based Organizations, Faith-Based and Other Non-Profits

I7 Brown Act/Board Trainings

<https://www.contracosta.ca.gov/7632/Training-Resources>

THE MEETING ADJOURNED AT 4:44 pm

Respectfully Submitted,

Rochelle M. Soriano, Board Secretary

/rms

C2

To: Tamia Brown <tbrown1@ehsd.cccounty.us>

Cc: Noramah Burch <nburch@ehsd.cccounty.us>; mike mcgill >; Yolanda Vega <

Subject: Bob Muller - Workforce Development Board Seat

Hi Tamia,

Hope all is well.

As discussed previously with Noramah and Mike, I will be resigning from my seat on the Workforce Development Board as well as the Youth Committee in Q2 of this year. I would like for this to be effective May 1st, 2024.

I have truly enjoyed my 6+ years serving on the Workforce Development Board and Youth Committee and all of the wonderful people I've had the opportunity to meet. But as all good things must come to an end, so to shall my time on the Board.

Thanks in advance,

Bob Muller
Learning Manager
Martinez Refining Company LLC

C2

From: Rochelle Soriano <rsoriano@ehsd.cccounty.us>

To: Kennedy, Corry

Subject: Corry Kennedy - Workforce Development Board Seat

Hi Rochelle, sorry I can't make this meeting as I will be out of town. With my new role I need to travel frequently to Houston, so I believe I will need to resign from the Board as I am having trouble getting to any of the meetings. I do have some recommendations on others who may be able to replace me at Chevron from the Richmond Refinery, can you advise who I discuss alternatives with?

I have enjoyed my time learning through this venue, so thank everyone!

Sincerely,

Corry Kennedy



DATE: February 6, 2024
TO: Workforce Development Board/Executive Committee
FROM: Patricia Conley, Workforce Accelerator Fund (WAF) 11 Program Manager
RE: **Developing High Road Jobs in the Maritime Industry**



Bobby Winston, Vice President/Secretary
Friends of the Port dba Working Waterfront Coalition

Bobby Winston founded and ran the San Francisco Shakespeare Festival before pivoting to help bring about comprehensive regional ferry service as a founder of WETA (known today as San Francisco Bay Ferry). He is active in a variety of waterfront business activities, including the 'Bay Crossings' store in the Ferry Building.



Sal Vaca, Program Director
Friends of the Port dba Working Waterfront Coalition

Mr. Vaca has a distinguished 35+ year career in workforce development & public service. He held several senior level positions with the city of Richmond including Community Services Director and Executive Director of the Richmond Workforce Development Board. Mr. Vaca has a track record for developing and implementing innovative and effective private/public partnerships and impactful programs including the award-winning RichmondBUILD program.

He currently serves as the Project Director for the Working Waterfront Coalition (WWC). WWC is a regional partnership comprised of maritime industry employers, ferry operators and funders, unions, community organizations and Workforce Development Boards.

For any questions, please contact Patricia Conley, WAF 11 Program Manager at 925-671-4552 or email pconley@ehsd.cccounty.us



DATE: February 6, 2024
TO: Workforce Development Board/Executive Committee
FROM: Ken Austin, Administrative Services Assistant III
RE: PY 2023-24 WDBCCC MID-YEAR BUDGET UPDATE

RECOMMENDATION

That the Workforce Development Board approve the PY 2023-24 Mid-Year Budget update as presented.

A. BACKGROUND

Historically, the WDB approves the fiscal year (FY) budget for activities and services executed within the Local Workforce Development Area (Local Area). This budget encompasses the allocation of Workforce Innovation and Opportunity Act (WIOA) funds for Adult, Dislocated Worker, Rapid Response, and Youth programs within the Local Area. Additionally, discretionary grant-source revenues are factored into the budget. Typically, staff will present a mid-year budget report detailing expenditures and any alterations to funding sources, including changes in terms or amounts.

B. CURRENT SITUATION

- The Regional Equity and Recovery Partnership (RERP) Grant, originally scheduled to conclude in September 2025, has been offered a no-cost extension. Staff will update contract budget exhibits and submit a budget modification to ensure the remaining grant funds are expended by the end of December 2025. Staff members are actively engaged in working with the contractors to ensure the full expenditure of the grant within the extended timeframe.
- The Californians for All (CA4ALL) Grant is set to end 6/30/2024, but we have been offered an eight month no cost extension, and we anticipate accepting. Staff are working with the contractors to expend the remainder of the grant.

C. FISCAL IMPACT

A fiscally sound budget is vital to the operation and integrity of local boards, as it ensures compliance and sustains funding under the Workforce Innovation and Opportunity Act.

D. SCHEDULE

Staff members persist in collaborating with fiscal personnel to maintain balance and carefully monitor the budget. Concurrently, the county budget process is in progress. Close coordination is ongoing between staff and the Employment and Human Services Department fiscal team to ensure the timely submission of budget requests, maintaining a framework of level funding. The proposed budget is slated to be presented to the Board of Supervisors in April. Subsequently, staff will present the proposed budget for FY 2024-2025 to the next scheduled Executive Committee meeting, followed by a presentation at the full board meeting in May.

E. ATTACHMENTS

A1a: Exhibit A – Fiscal Year 2023-2024 Funding Sources

A1b: Exhibit B – Fiscal Year 2023-2024 Contracts

A1c: Exhibit C – Fiscal Year 2023-2024 Budget

For any questions, please contact Ken Austin, Administrative Services Assistant III at 925-671-4545 or email at kaustin@ehsd.cccounty.us.

Available WIOA Funding Balance as of:

1/26/2024

\$6,451,139.36

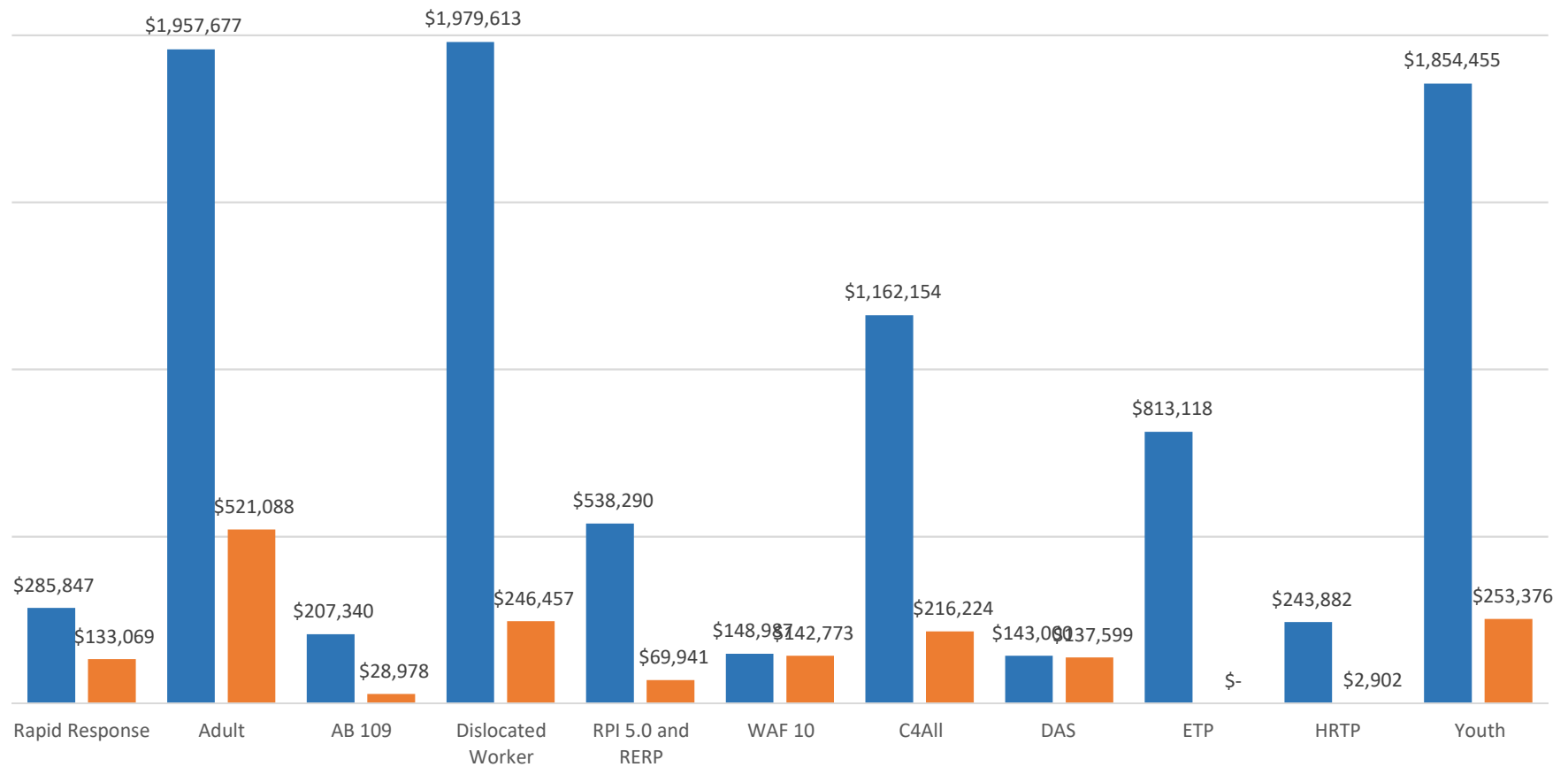
JUN 2023 -
Revised
P12
22/23

AA411003 Subgrant PY 2023-25															
CFDA#	ORG	Option	Grant No.	AA-411 Grant Name	Report Interval	Start Term	Ending Term	Allocation	Expenses	Remaining Balance	Grant Status	% of Funding Usage	% of Time Remaining	days remaining	
17.258	5608	W07,W08	201	Adult Formula Rd 1	Q	07/01/23	06/30/25	339,590.00	-	339,590.00	Active	0%	141%	515	
17.258	5608	W07,W08	202	Adult Formula Rd 2	Q	07/01/23	06/30/25	1,387,070.00	-	1,387,070.00	Active	0%	141%	515	
17.278	5656	W55, W56	501	Dislocated Worker 1	Q	07/01/23	06/30/25	424,750.00	12,393.77	412,356.23	Active	3%	141%	515	
17.278	5656	W55, W56	502	Dislocated Worker 2	Q	07/01/23	06/30/25	1,544,823.00	-	1,544,823.00	Active	0%	141%	515	
17.259	5688	W11,W12,W13,WWE, E01	301	Youth Formula - Rd 1	Q	04/01/23	06/30/25	1,805,407.00	-	1,805,407.00	Active	0%	141%	515	
17.278	5602	W40	540	Rapid Response by Formula - Rd 1	Q	07/01/23	06/30/24	52,270.00	14,147.23	38,122.77	Active	27%	41%	150	
17.278	5602	W40	541	Rapid Response by Formula - Rd 2	Q	07/01/23	06/30/24	190,105.00	-	190,105.00	Active	0%	41%	150	
17.278	5602	W42, WLA	292	Rapid Response Layoff Aversion - Rd 1	Q	07/01/23	06/30/24	9,375.00	9,375.00	-	Fully Spent	100%	41%	150	
17.278	5602	W42, WLA	293	Rapid Response Layoff Aversion - Rd 2	Q	07/01/23	06/30/24	34,097.00	34,097.00	-	Fully Spent	100%	41%	150	
AA-411									5,787,487.00	70,013.00	5,717,474.00	AA-411	1%		
AA311003 Subgrant PY22-24															
CFDA#	ORG	Option	Grant No.	AA-31 Grant Name	Report Interval	Start Term	Ending Term	Allocation	Expenses	Remaining Balance	Grant Status	% of Funding Usage	% of Time Remaining	days remaining	
17.258	5608	W07,W08	201	Adult Formula Rd 1	Q	07/01/22	06/30/24	308,008.00	308,008.00	-	Closeout	100%	41%	150	
17.258	5608	W07,W08	202	Adult Formula Rd 2	Q	07/01/22	06/30/24	1,376,438.00	1,376,438.00	-	Fully Spent	100%	41%	150	
17.278	5608	W07,W08	500	Adult Transferred from DW	M	10/01/22	12/31/24	1,000,000.00	949,032.07	50,967.93	Active	95%	92%	334	
17.259	5688	W11,W12,W13,WWE	301	Youth Formula - Rd 1	Q	04/01/22	06/30/24	1,758,156.00	1,714,751.45	43,404.55	Active	98%	41%	150	
17.278	5656	W55,W56	501	Dislocated Worker Rd 1	Q	07/01/22	06/30/24	419,479.00	419,479.00	-	Close Out	100%	41%	150	
17.278	5656	W55,W56	502	Dislocated Worker Rd 2	Q	10/01/22	06/30/24	675,876.00	675,876.00	-	Active	100%	41%	150	
17.278	5602	W40	540	Rapid Response by Formula - Rd 1	M	07/01/22	06/30/23	24,608.00	24,608.00	-	Closeout	100%	0%	-216	
17.278	5602	W40	541	Rapid Response by Formula - Rd 2	M	10/01/22	09/30/23	97,761.00	118,102.15	(20,341.15)	Closeout	121%	0%	-124	
17.278	5602	W42	292	Rapid Response Layoff Aversion - Rd 1	M	07/01/22	06/30/23	7,239.00	7,239.00	-	Closeout	100%	0%	-216	
17.278	5602	W42	293	Rapid Response Layoff Aversion - Rd 2	M	10/01/22	09/30/23	28,761.00	28,761.00	-	Closeout	100%	0%	-124	
17.258	5666	W65,W66	1266	Regional Planning Implementation (RPI) 5.0	M	01/01/23	06/30/24	200,000.00	66,020.39	133,979.61	Active	33%	27%	150	
17.258	5669	W07,W69	1268	Workforce Accelerator Fund (WAF) 11	M	06/01/23	12/31/24	500,000.00		500,000.00	Active	0%	58%	334	
AA-31									6,396,326.00	5,688,315.06	708,010.94	AA-31	89%		
AA211003 Subgrant FY 2021-24															
CFDA#	ORG	Option	Grant No.	AA-21 Grant Name	Report Interval	Start Term	Ending Term	Allocation	Expenses	Remaining Balance	Grant Status	% of Funding Usage	% of Time Remaining	days remaining	
17.258	5669	W07,W69	1252	Workforce Accelerator Fund (WAF) 10	M	06/01/22	03/31/24	250,000.00	224,345.58	25,654.42	Active	90%	10%	59	
AA-21									250,000.00	224,345.58	25,654.42	AA-21	90%		

* Report is not up to date

Workforce Development Board Fiscal Year 2023-2024 Budgeted Contracts

■ Contact Budget
■ Contract Expenditures



*Report is not up to date

Workforce Development Board

Fiscal Year 2023 - 2024 Budget

WDB	2023-24 Budget	Percent of Budget Allocation	YTD Actual Expenditures	Unencumbered Balance	Percent of Budget Spent
Expense by Ledger					
Salaries and Benefits	\$ 2,673,649	11%	\$ 987,540	\$ 1,686,109	37%
Measure X	\$ 432,414	2%	\$ 59,244	\$ 373,170	14%
Services and Supplies	\$ 19,328,690	79%	\$ 762,006	\$ 18,566,684	4%
2310 - Contracts	\$ 16,889,321	69%	\$ 600,427	\$ 16,288,894	4%
Measure X	\$ 12,782,191	52%	\$ -	\$ 12,782,191	0%
Training (All Programs)	\$ 2,237,630	9%	\$ 289,669	\$ 1,947,961	13%
Operating Expenses	\$ 1,374,076	6%	\$ 344,935	\$ 1,029,141	25%
Expense by Org					
WDB Admin (5601)	\$ 190,799	1%	\$ 87,778	\$ 103,021	46.01%
Rapid Response / Layoff Aversion (5602)	\$ 285,847	1%	\$ 133,069	\$ 152,778	46.55%
Adult Admin (5607), Adult Program (5608)	\$ 1,957,677	8%	\$ 521,088	\$ 1,436,589	26.62%
Holding (5619)	\$ 10,449	0%	\$ 239,200		
AB 109 (5620)	\$ 207,340	1%	\$ 28,978	\$ 178,362	13.98%
DW Admin (5655), DW Program (5656)	\$ 1,979,613	8%	\$ 246,457	\$ 1,733,156	12.45%
Regional Planning Imp 5.0 (5666) and RERP (5666b)	\$ 538,290	2%	\$ 69,941	\$ 468,349	12.99%
WAF (5669)	\$ 148,987	1%	\$ 142,773	\$ 6,214	95.83%
Additional Assistance (5674)	\$ 2,362,154	10%			
C4All Grant	\$ 1,162,154	5%	\$ 216,224	\$ 945,930	18.61%
DAS	\$ 143,000	1%	\$ 137,599	\$ 5,401	96.22%
ETP	\$ 813,118	3%	\$ -	\$ -	0.00%
H RTP (Should be 5667)	\$ 243,882	1%	\$ 2,902	\$ 240,980	1.19%
Youth Admin (5687), Youth Program (5688)	\$ 1,854,455	8%	\$ 253,376	\$ 1,601,079	13.66%
Subtotal Without Measure X	\$ 9,535,611	39%	\$ 2,079,386	\$ 6,871,858	21.81%
Measure X (5610)	\$ 14,893,959	60.97%	\$ 109,485	\$ 14,784,474	0.74%
Total With Measure X	\$ 24,429,570	100.00%	\$ 2,188,871	\$ 22,240,699	8.96%

*Report is not up to date

DATE: February 6, 2024
TO: Workforce Development Board/Executive Committee
FROM: Tamia Brown, Executive Director
RE: **Approve Measure X Early Childcare and Education Project**

RECOMMENDATION

That the Workforce Development Board approves:

- 1) WDBCCC staff to administer the Early Childcare and Education project funded by Measure X.
- 2) The selection of CocoKids as the successful proposal for Request for Interest (RFI) solicitation.
- 3) WDBCCC staff to execute a contract with Coco Kids for a maximum of \$18,720,000 from 07/01/2024 to 06/30/2027.

A. BACKGROUND

Measure X is a countywide 20-year, half-cent sales tax approved by Contra Costa County voters on November 3, 2020. Collection of the tax began on April 1, 2021. The ballot measure language stated that the intent of Measure X is to keep Contra Costa's regional hospital open and staffed; fund community health centers and emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and other essential county services.

In late August, WDBCCC issued a Request for Information (RFI) to identify an organization to administer financial assistance aimed at benefiting children and families in Contra Costa County. This funding will support teachers, childcare providers, and families in need of childcare services. The target demographic includes infants and toddlers aged 0-5 years, as well as families with income levels ranging between 100% and 138% of the Federal Poverty Level in Contra Costa County.

B. CURRENT SITUATION

WDBCCC received a single response, which underwent evaluation by subject matter expert raters. CocoKids emerged as the sole respondent to submit a qualified proposal. Their submission was received before the deadline, accompanied by appropriate documentation and the requisite qualifications to fulfill the specified tasks. See Table for results. Reader Rater Summary and Aggregate Scores:

Reader/Rater Recap RFI 758 (1)		
Organization	Average Score (100 total possible points)	Recommended for Funding
CocoKids	89	YES

C. FISCAL IMPACT

The funding for the Administration of Financial Assistance is sourced from the Measure X Early Childcare and Education sales tax, amounting to a maximum of \$18,720,000 for the period spanning from 07/01/2024 to 06/30/2027. WDBCCC will allocate 10% of this amount for administration expenses related to project oversight and administration.

For any questions, please contact Tamia Brown, Executive Director at (925) 671-4514 or email at tbrown1@ehsd.cccounty.us

DATE: February 6, 2024
TO: Workforce Development Board/ Executive Committee
FROM: Tamia Brown, Executive Director
RE: 2024 Priorities

BACKGROUND

In May 2022, your board engaged in a strategic planning session led by Bob Lanter, Executive Director of California's Workforce Association. Subsequently, a 24-month action plan was formulated and endorsed. Staff have since been diligently working to achieve the outlined objectives and remain committed to pursuing these priorities.

The following priorities were derived from the Local Plan 2020-2024:

1. Incorporate Race, Equity, Diversity & Inclusion (REDI) Principles in all Business Services
2. Development of Community Business Resources Center Focusing on Small Minority & Micro-owned Business
3. Creation & Expansion of Earn and Learn Models
4. Serving Vulnerable Populations to Build Transferrable Skills

As we approach the conclusion of the current 24-month cycle and the end of the 4-year local plan, it's essential to begin considering the next steps. With the anticipation of the State issuing directives for the 4-year local plan covering 2025-2029, it's an opportune time to gather input on setting the priorities for the Board in 2024. Your insights and perspectives on this matter are invaluable as we embark on this planning process. Let's collaborate to identify and prioritize key areas of focus that will guide our efforts effectively in the coming year. For discussion purposes, a list of typical priorities for workforce development initiatives often include:

1. **Labor Market Alignment:** Ensuring that training programs and services align with the current and future needs of employers, thus equipping the workforce with the skills demanded by the job market.
2. **Equity and Inclusion:** Prioritizing efforts to reduce disparities in access to education, training, and employment opportunities among underserved and marginalized communities, thereby promoting inclusivity and diversity in the workforce.
3. **Skills Development and Training:** Providing opportunities for individuals to acquire new skills or upgrade existing ones through training programs, apprenticeships, and vocational education, enabling them to meet the evolving demands of the workforce.

4. **Employer Engagement:** Fostering strong partnerships with local businesses and industries to ensure that workforce development efforts are responsive to employer needs, thus facilitating job placement and economic growth.
5. **Youth Employment:** Creating pathways for young people to gain work experience, internships, and apprenticeships that lead to sustainable careers, thus addressing youth unemployment and fostering workforce readiness.
6. **Sector-Based Strategies:** Implementing targeted workforce development strategies focused on specific industries or sectors with high growth potential, thus maximizing employment opportunities and economic development within those sectors.
7. **Data-Driven Decision Making:** Utilizing labor market data and analysis to inform policy and program development, track outcomes, and measure the effectiveness of workforce development initiatives, thus ensuring accountability and continuous improvement.

By prioritizing these workforce development initiatives based on the specific needs and characteristics of our Local Area, we can ensure that our efforts are targeted, effective, and aligned with the State's directives, ultimately leading to positive outcomes for our community.

For any questions, please contact Tamia Brown, Executive Director at 925-671-4514 or email at tbrown1@ehsd.cccounty.us

DATE: February 6, 2024
TO: Workforce Development Board/Executive Committee
FROM: Maureen Nelson, Administrator
RE: **2023 Accomplishments: All Programs**

ADULT PROGRAMS & AMERICA'S JOB CENTER OF CALIFORNIA (AJCC)

- 93 clients completed training in Healthcare, Transportation, Early Childhood Education, Office
- 32 clients completed Construction/Solar Pre-Apprenticeship; 12 found employment
- 12 monthly PACT (Parole and Community Team) Meetings held for justice-involved customers
- Multiple special grants funded services for justice-involved, immigrants and refugees, persons with disabilities, CalWORKS adults and youth
- 3 onsite job fairs and 9 onsite recruitments; companies included Tesla, BART, Care Builders
- 900+ employees from 8 companies received Rapid Response services following notice of layoff

YOUTH PROGRAMS

- 174 youth enrolled in WIOA, with increase in homeless, foster and justice-involved youth
- Work experience wages were increased from \$15.50/hour to \$18.00/hour
- California Volunteers worked 17,618 hours to projects that benefit Contra Costa communities
- Health Ambassadors: 1st Cohort exited 5 clients; 2nd Cohort in progress (FT, benefitted jobs)

"INNOVATION GRANTS"

- **WAF:** 55 clients (double of goal); 94% POC; 1st cohort 70% pass EMT exam (all job offered)
- **DAS:** \$750,000 ETP grant; first WDB-led Paramedic Apprenticeship
- **H RTP:** \$500,000 grant to scale EMT-Paramedic Apprenticeship into other health occupations
- **Health Initiative:** Presented at CWA's Meeting of the Minds Conference
- **ETP:** \$750,000 H WAF grant; train new/current EEs at non-profit healthcare providers
- **Tekperfect:** 15-person cohort (100% people of color / 60% women) completed in January
\$2,500 stipends to each client; \$70,000 leveraged funds; \$50,000 grant for client computers

YOUTH CENTERS (MEASURE X FUNDED)

- June 2023: two days of Youth Summits drew 170 attendees
- July 2023: Community Engagement contract awarded to Social Change Partners
- October 2023-January 2024: 15 Community Engagement sessions completed
- January 2024: Analyzing preliminary data and recommendations

EARLY CHILDHOOD EDUCATION (MEASURE X FUNDED)

#1 DEVELOPMENT OF ADDITIONAL CHILDCARE PROVIDERS – \$1.5 MILLION (X2) TOTALING \$3 M

- Sole Source to CocoKids for \$3 Million for 2022-23 and 2023-24. Emphasis on after-hours/ weekend care; children with disabilities; and to retain workforce in underserved locations.

#2 EARLY CHILDHOOD EDUCATION/CHILDCARE - \$4.5 MILLION

- RFI 758 closed January 22, 2024; will fund 500 childcare slots for over-income families

#3 CHILDREN WITH DISABILITY PROJECT – FIRST 5 - \$800,000

- WDB assumed existing Interagency Agreement to develop three-year plan (May 2023-April 2025) to support providers serving children with disabilities and expand access to inclusive care.

*Acronyms: WAF = Workforce Accelerator Fund; DAS = Dept. of Apprenticeship Standards;
HRTF = High Road Training Partnership; ETP: Employment Training Panel; HWAF = Health WAF*

For any questions, please contact Maureen Nelson, at 925-671-4542 or email at mnelson@ehsd.cccounty.us

WIOA PERFORMANCE REPORT
ADULTS, DISLOCATED WORKERS AND YOUTH
PY 23-24 Mid-Year Report
7/1/2023 - 12/31/2023

12

	In-School & Out-of-School Youth			WIOA Adults			Dislocated Workers		
Performance Attainments									
SUMMARY INFORMATION	Current Total			Current Total			Current Total		
Total Exiters	37			79			18		
Total Participants Served	146			420			82		
CORE INDICATORS OF PERFORMANCE	Total Current Period	PY 23-24 Goals	% of Goals	Total Current Period	PY 23-24 Goals	% of Goals	Total Current Period	PY 23-24 Goals	% of Goals
Placement Rate 2nd Quarter Post Exit	62.0%	70.0%	89%	71.5%	64.4%	111%	70.8%	69.7%	102%
Placement Rate 4th Quarter Post Exit	65.2%	68.0%	96%	70.5%	63.9%	110%	67.5%	70.0%	96%
Median Earnings 2nd Quarter Post Exit	\$3,457	\$ 3,870	89%	\$9,479	\$ 7,800	122%	\$10,170	\$ 10,000	102%
Credential Rate	43.2%	60.5%	71%	56.5%	62.9%	90%	57.1%	68.6%	83%
Measurable Skills Gain	57.9%	67.8%	85%	43.4%	56.3%	77%	35.4%	60.5%	59%
BARRIERS TO EMPLOYMENT (Priority Populations)		% of Total Served			% of Total Served			% of Total Served	
Eligible Veterans		0%			2%			0%	
Individuals with Disabilities		7%			5%			1%	
Low-income individuals		100%			61%			25%	
Justice Involved		17%			8%			1%	
Homeless individuals or runaway youth		33%			3%			1%	
Current or former foster care youth		28%			0%			0%	
English language learners, individuals with low levels of literacy or facing substantial cultural barriers		9%			14%			5%	
Single parents (Including single pregnant women)		1%			4%			4%	
Long-term unemployed (27 or more consecutive months)		69%			23%			22%	

DATE: February 6, 2024
TO: Workforce Development Board/ Executive Committee
FROM: Noramah Burch, WIOA Youth Program Manager and Special Grants/Projects for Youth
RE: **California Volunteers Youth Jobs Corps Grant and Projects**

BACKGROUND

Contra Costa County was awarded \$2.4 million from California Volunteers in the Summer of 2022 for projects that serve our community while imparting valuable job skills to disadvantaged young people ages 16 –30. Grant funds provide wages, program wrap-around support, mentoring, and job training for eligible low-income participants.

Led by the State’s Chief Service Officer, California Volunteers is the office tasked with engaging Californians in service, volunteering, and civic action to tackle our state’s most pressing challenges while mobilizing all Californians to volunteer and serve. The Californians For All Youth Jobs Corps funds employment for young people to help tackle critical issues in priority areas: COVID-19 recovery, food insecurity, and climate action.

Californians for All Youth Jobs Corps has three core goals:

1. Increase employment for underserved youth across California
2. Develop meaningful public service career pathways
3. Enhance local government capacity to address challenges in key focus areas.

CURRENT SITUATION

The Workforce Development Board is managing two Californians For All Youth Jobs Corps projects in collaboration with local partners. Health Services operates the Workforce Health Ambassador Project and John Muir Land Trust Family Harvest Farm operates a Garden Apprenticeship for Youth transitioning from foster care.

- Participants employed in these projects contributed a combined total of 17,618 hours
In the Workforce Health Ambassador (WHA) Program, participants work in full-time benefitted positions promoting health and wellness and tackling tough public health issues. As the WHA program becomes more known, other organizations have reached out for assistance with community awareness and community engagement. Ambassadors are currently working with partner organizations to address tobacco use among teens and to educate the public on proper hazardous waste disposal.
- Cohort 1 launched in the Spring 2023. Ambassadors worked 1,000+ hours each and exited in November; 4 of the 5 advanced in their careers; 1 left for personal reasons
- Cohort 2 participants were hired and on-boarded in November 2023 and will learn and work for the next 6-8 months

- Cohort 3 Recruitment will begin in the next couple of months

The Family Harvest Farm (FHF) Garden Apprenticeship has employed eight youth transitioning out of foster care. In 2023 FHF distributed 4,000+ lbs. of fresh organic produce to communities in need, engaged 1,000+ community members, and supported 130 foster youth with farm education and produce.

Family Harvest Farm has shared a success story. To protect the identity of the young person, the participant will be referred to by their initials.

J.A. joined Family Harvest Farm interested in working outdoors and immediately demonstrated a strong work ethic. J.A. was hesitant to join social elements of the program, to make friends, or to talk about his emotions—as is common with many youths with experience in foster care. Outside of the farm, he was interested in pursuing technical training and his other interests included forensic science and creative writing. As he became more comfortable at Family Harvest Farm and became familiar with the staff through 1-1 check-ins, J.A. began to make friends, open up socially, and share his sense of humor and ability to speak multiple languages.

After a year at the farm, J.A. was offered and accepted an Apprentice 2 role which helped support him financially while he considered career options in biology and technical work as well as starting school at a local college. At the farm, he worked on completing all farm role benchmarks in preparation for graduation.

During his second year at FHF, J.A. began to seek full-time technical work in the auto industry, a passion he had had since his early teen years. J.A. applied for and accepted a full-time benefitted position at Contra Costa Auto Services. He graduated FHF in December 2023 and will be pursuing an education from Los Medanos College for mechanical engineering, welding, and metal work while he works full time.

J.A. said in his exit interview that FHF had a big impact on his life, “I met people who I will not forget about, and it is a place I can go to with good scenery.”

For any questions, please contact Noramah Burch, WIOA Youth Program Manager and Special Grants/Projects for Youth at (925) 671-4532 or email at nburch@ehsd.cccounty.us.

DATE: February 6, 2024
TO: Workforce Development Board/Executive Committee
FROM: Jed Silver, Program Manager
RE: **Health Initiative Report and Update**

WHERE WE'VE BEEN

- 22 people of color completed Med Admin training, all placed in quality jobs at UCSF
- Over 85 participants served for EMT 4 Equity (E4E)
- 87% people of color from underserved communities, 71% women – most first time college students (84% completion rate)
- 74% pass rate for nation EMT exam (all job offered)
- \$110,000+ in stipends paid directly to participants
- Articulation agreement between CCC and Mt. Diablo Adult Ed
- Raised, leveraged and braided over \$3m
- Model highlighted at conferences, working groups and industry gatherings
- Transitioned from EMT to registering first WDB-led Paramedic Apprenticeship

WHERE WE ARE

- Selected 37 EMT's to enroll as Paramedic Apprentices with AMR
- Utilizing both CCC and NCTI plus wrap-around services and supports
- Secured \$50,000 grant from Tipping Point for Mac Book Air computers
- Secured \$750,000 ETP grant to fund and sustain paramedic training
- Using \$1m H RTP grant to expand apprenticeship to new employers
- Selected CCEP to provide program management services
- Providing guidance to our network of service providers to better understand the model, so that they can take a larger role in implementation

WHERE WE ARE GOING

- EMS Corps Grant to expand to East County?
- Secured additional \$750,000 ETP grant to replicate regionally for other occupations with community clinics
- Additional \$500,000 H RTP planning grant to expand to other occupations regionally
- Service providers taking ownership of model and best practices - transitioning away from WDB staff doing the direct service?
- Set standard for use of public investment of training resources to all priority sectors

For any questions, please contact: Jed Silver, Program Manager (510) 387-9249 or email at jsilver@ehsd.cccounty.us



DATE: February 6, 2024
TO: Workforce Development Board/Executive Committee
FROM: Verneda Clapp, Adult/Dislocated Worker Program Manager
RE: **Move of Board Staff to 4071 Port Chicago Hwy, Suite#200**

BACKGROUND AND OVERVIEW

The Workforce Development Board of Contra Costa County (WDBCCC) obtained approval and authorization from Contra Costa's Board of Supervisors (BOS) on October 24, 2023, and subsequently from the Executive Committee (LWDB) on November 17, 2023, to enter into a lease agreement with Seecon Commercial, LLC. The lease spans a term of 4 years and 1 month, commencing on January 1, 2024, for approximately 6,013 square feet of office space located at 4071 Port Chicago Highway, Suite 200, Concord.

Currently, construction of tenant improvements is in progress as part of the lease agreement. The following table provides an estimate of planned activities aimed at fully occupying the new suite:

Activity	Estimated Completion Date
Interior Painting	February 15, 2024
Electrical Wiring and Fixtures	February 25, 2024
HVAC Installation for IT room	March 5, 2024
Installation of Office Furniture	March 20, 2024
Network Setup and Infrastructure	March 30, 2024
Final Inspection and Handover	April 2024

Please note that these dates are estimates and subject to change based on various factors.

For any questions, please contact Verneda Clapp, Adult/Dislocated Worker Program Manager at 925-671-4533 or email at vclapp@ehsd.cccounty.us