



## **Youth Committee Agenda**

**January 11, 2022**

**12:00 p.m. – 1:30 p.m.**

**Join ZOOM Meeting – Meeting ID: 977 6001 3094; Passcode: 884311**

<https://zoom.us/j/97760013094?pwd=N1F1d2JjdXN1SHA0b1NCbWdxU1RmUT09>

**Join by Dial In: 699-900-9128 or 253-215-8782**

- 12:00 PM PRESENTATION ITEM**  
P1 LMC Process Technology (PTEC) Program – Robert Muller
- 12:30 PM CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST**  
**PUBLIC COMMENT**  
**INTRODUCTIONS**
- 12:35 PM CONSENT AGENDA**  
C1 Approve September 14, 2021 Youth Committee Minutes  
C2 Approve Committee 2022 Meeting Calendar
- 12:40 PM ACTION ITEMS**  
A1 Youth Committee Membership Application
- 12:50 PM DISCUSSION ITEMS**  
D1 Apprenticeships and Internships  
D2 Out of School Youth (OSY) Expenditure Waiver & PY 19 Baseline Data
- 1:10 PM UPDATES/INFORMATIONAL ITEMS**  
RFI Update/WIOA Youth Funds  
CWA Youth Symposium
- 1:20 PM CHAIRS' REPORT AND NEXT AGENDA ITEMS**
- 1:30 PM ADJOURN**

**Next Youth Committee Meeting: March 8, 2022**

*Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 72 hours prior to that meeting are available and for public inspection at 4071 Port Chicago Highway, Concord during normal business hours. The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925-671-4560*

## Workforce Development Board (WDB) of Contra Costa County Youth Committee Charter

Charter Element	Charter Agreement Information
<b>Business Objective</b>	The primary objective of the WDB Youth Committee is to Increase the number of youth and young adults, 16-24, who are well prepared for postsecondary vocational training, further education, and/or a career, with an emphasis on serving the most vulnerable and underserved populations and those from low-income communities.
<b>Case for Action</b>	<p>It is the vision of the WDBCCC to support a network that creates and promotes dynamic education systems, high-performing businesses, and a prosperous local economy with an abundance of high quality jobs and skilled workers to fill them. Our mission is to promote a workforce development system that meets the needs of businesses, job seekers, and workers, to support a strong and vibrant economy in Contra Costa County. As we advance our work toward realizing our vision a number of key factors drive our work:</p> <ul style="list-style-type: none"> <li>● Good jobs in today's economy and labor market require workers to have a growing level of knowledge and skill in order to compete for them;</li> <li>● The employment gap is widening between those with higher levels of education and credentials and those who lack them;</li> <li>● Jobs are growing at both the high-skill and low-skill end of the labor market, while growth of "middle skill" jobs has been lagging; however, the retirement of baby boomers from the labor force will create openings in nearly every industry and occupation;</li> <li>● The emerging workforce does not have the education and skill-sets needed to perform many of these jobs, as manifested by a continued lag in the educational attainment levels of young people (although beginning to show some signs of improvement, student preparedness for post-secondary education remains very low); and</li> <li>● The difference between supply and demand indicates that there is a "skills gap" between what most emerging workers have to offer and what businesses need, creating the urgency to develop and support new strategies that can better equip and train people for jobs in today's economy.</li> </ul>
<b>Requirements</b>	<p>The WDB Youth Committee will:</p> <ul style="list-style-type: none"> <li>● Work with partners to develop systems that effectively engage employers in career development and work-based learning opportunities for youth and young adults to learn about, explore, and prepare for careers;</li> <li>● Strengthen collaborations between the local workforce system and other programs and systems that seek to help youth with significant barriers to employment;</li> <li>● Develop and implement strategies to direct Workforce Innovation and Opportunity Act (WIOA) and other resources to serve youth and young adults most in need and support their success;</li> <li>● Collaborate with and support career-focused strategies at high schools and community colleges, particularly those aligned with WDB priority industry sectors;</li> <li>● Work with partners to increase opportunities for high school graduates, dropouts and disconnected youth to transition into postsecondary education, training and careers;</li> <li>and</li> <li>● Work with Community Colleges, Apprenticeship Programs, Trade Schools and others to offer more opportunities for disconnected youth to achieve success.</li> </ul>
<b>Boundaries / Guidelines</b>	The Youth Committee advises and influences the direction and implementation of youth services strategies as outlined the WDB 2013-2017 Strategic Plan.
<b>Team Membership</b>	<p>The Youth Committee brings together leaders from business, economic development, education, labor, community-based organizations, youth/young adults and the public sector. The Youth Committee chair(s) is a member of the WDB Executive Committee and some members of the Youth Committee hold a seat on the Workforce Development Board. Other Youth Committee members are recruited and engaged to represent a particular perspective or constituency. The Youth Committee and the WDB work on behalf of the Contra Costa County Board of Supervisors and the businesses and residents of Contra Costa County.</p> <p>The WDB and the Youth Committee also draw upon the knowledge and expertise of other individuals and organizations that are not members of the WDB and occasionally form <i>Ad Hoc</i> committees to conduct specific activities.</p>
<b>Timing</b>	The work of the Youth Committee is aligned with the timeline for the WDB's Strategic Plan.
<b>Resources</b>	The WDB and the Youth Committee provide and/or support convening and networking functions that draw together a wide spectrum of stakeholders that contribute to the health of the local economy and prepare residents for effective participation in the workforce. These include local and regional businesses, economic development experts and organizations, public agencies, education, labor, and community-based organizations.
<b>Review Process</b>	The Youth Committee monitors and reports its progress at regular committee meetings, the WDB Executive Committee and full WDB member meetings as appropriate. Progress against the WDB Strategic Plan is reviewed at regular intervals as determined by the WDB and any of its relevant governing authorities at the local, state, and/or federal level

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**DATE:** January 11, 2022  
**TO:** Youth Committee  
**FROM:** Noramah Burch, Workforce Services Specialist  
**RE:** Presentation – Los Medanos Process Technology Program – Robert Muller

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#### **BIOGRAPHY OF SPEAKER**

**Robert Muller, Learning and Development Manager for PBF Energy at the Martinez Refining Company**



Joined the Workforce Development Board 2018 and serves on the Youth Committee, he also on the PTEC Advisory Board at Los Medanos College, and he runs the Martinez Ambassador program for that site. Additionally, he is involved in the recruitment, hiring, and training of crafts and production employees at our location.

Serving on the Youth Committee, along with several other Board members. The Youth Committee exists to help at-risk and low-income young adults find vocational training, further education, and ultimately a career. A lot of times it is very difficult for young people to get started in life simply because they do not know what opportunities or assistance is available. The feeling of helplessness and low self-esteem can be overwhelming. The committee tries to rectify that wherever possible. Helping young people achieve what they never thought was possible for themselves is incredibly rewarding.

Being a member of the Youth Committee also afforded me the opportunity to be a part of the Ambassador Program. This is where we send our younger employees out in the community to speak at high schools, junior colleges, adult schools and military transition events about careers in manufacturing.

For any questions, please contact Noramah Burch, Workforce Services Specialist Youth Program Manager at 925-671-4532 or email at [nburch@ehsd.cccounty.us](mailto:nburch@ehsd.cccounty.us)

**Youth Committee Minutes**  
Tuesday, September 14, 2021  
Via ZOOM MEETING

**Boatworks Marine Tech. Apprenticeship – Bruce Holaday**

Spaulding Marine Center Boatworks in Sausalito is a nonprofit 501c3. While also a boatyard, its primary purpose is education. They offer vocational adult and youth programs, with an apprenticeship program called Boatworks 101, for marine service technicians who work on recreational boats. Recreational boating in California alone is a multibillion dollar industry. There is a great demand for marine service technicians. Boatworks 101 provides training and on the job experience for 15 months at \$20/hour, and after six months at \$22/hour. It is not just an apprenticeship program but a lifetime career pathway. After nine months at the Spaulding Marine Center, apprentices spend the last six months rotating thru their 8-9 partner employers which are various marine centers in the bay area. The partners are committed and because there is a shortage, they are all looking to hire apprenticeships at the completion of the program, starting at \$22/hour or more. The curriculum is a nationally recognized curriculum for marine service technicians. Their first cohort of six apprenticeships from various backgrounds started August 16<sup>th</sup> of this year; they are looking to double that next year. For more information visit [spauldingcenter.org](http://spauldingcenter.org)

**Questions and Comments:**

- They are recruiting apprentices by reaching out to Workforce Development Boards and their partners, Career and Technical Education directors through school districts in Oakland, Marine City and Richmond, youth shelter, foster and re-entry youth programs.
- Typically all of the boatyards and most of the marine industry are small privately owned employers finding employees by word of mouth.
- They received about 35 applications and chose six. The applications have questions to get to know the applicant's personal qualities, character, motivation, enthusiasm and desire. It does not test for math, reading, etc. abilities.
- They are clear in the interview and up to selection, that a lot of the skills they learn are applicable to employment in other industries. However in a marine environment they will learn especially for skills in the marine realm.

**The Youth Committee met on Tuesday, September 14, 2021 via a ZOOM Meeting. Chair Mike McGill called the meeting to order at 12:30 pm.**

**ATTENDANCE**

MEMBERS PRESENT - Mike McGill, Robert Muller, Bill Mahoney, Drew Douglas, Gina Del Carlo, and Proxies Sean Laurant, Alejandra Chamberlain (late attendance)

MEMBERS ABSENT - Carol Asch, Mayling Alvarado, Shawn Einck, Tom Hansen, and Proxy Tara Sanders

OTHERS PRESENT: Bruce Holaday, Loren Dalbert (WDBCCC Board Member), Douglas Lezameta, Heather Fontanilla, Rosalina Rosas, Kareem Ervin, Monica Wilson, Adele Burnes, Bob Redlo, Deidra Perry, Sean Hughes

WDB STAFF PRESENT: Tamia Brown, Noramah Burch, Maureen Nelson, Patience Ofodu, George Carter, Verneda Clapp, Jeff Shoji, Jed Silver, Veronica Ramos, Rochelle Soriano, Patricia Conley

**Chair Mike McGill reminded everyone of potential conflict of interest.**

**PUBLIC COMMENT**

None

**INTRODUCTIONS**

- Douglas Lezameta is a new WDBCCC Board of Directors member and this is his first meeting.
- Adele Burns is the Regional Director of Apprenticeships for the Bay Area College Consortium.

**CONSENT AGENDA**

**C1 Approve August 20, 2021 Youth Committee Minutes**

**Motion/Second Sean Laurant/Bill Mahoney**

**Motion Approved**

**AYES:** Mike McGill, Robert Muller, Bill Mahoney, Drew Douglas, Gina Del Carlo, Sean Laurant

**NAYES:** None

**ABSENT:** Carole Asch, Lynn Mackey, Mayling Alvarado, Shawn Einck, Tom Hansen

**ABSTAIN:** None

**DISCUSSION ITEMS**

**D1 Registered Apprenticeship – What Is and Is Not Working**

Safal Partners lead a session at the California Workforce Association (CWA) Meeting of the Minds conference. They have been hired by the Department of Labor (DOL) to inquire about how to expand and support apprenticeship programs growth, and are starting the technical assistance project by asking us what is working and not working in apprenticeship. They will be making policy recommendations to the participating states and the DOL, which would promote the expansion of all different types of apprenticeships. This open discussion is on what is working locally, what we would like to see more of, and where there are trouble spots, with the idea that we can help inform the conversation that Safal Partners is leading on behalf of the DOL. The name of the project is the Registered Apprenticeship Technical Assistance Strategic Partnership and System Alignment Center of Excellence.

**Comments and Suggestions:**

- Identify industries that have a need for employees but do not have an employment pipeline and training program, probably smaller niche nonstandard industries, and help them get through the challenges of getting registered with the Department of Apprenticeship Standards (DAS) and get through the system and process. Once you get through all that there are a lot of opportunities to support apprenticeship programs, through funding and other means, but it was a little tough to get your foot in the door. The Boatworks 101 process took about 12 months.
- Apprenticeship programs have been aimed at traditional trades like the building trades program. In health care, apprenticeship programs are entry level positions. Apprenticeship programs are not used to train high level health care positions, although it could with changing the system, which is old and not keeping up with employer demands. Recommend widen out apprenticeship programs to include higher level positions and other trades.
- Apprenticeship is a way to get living wage career opportunities. With federal government infrastructure improvement funds, the state has goals to increase apprentices with CAI (California Apprenticeship Initiative) grants, and at Contra Costa Community College District the MC3 multicore craft curriculum, a national and portable credential recognized in 50 states, offers training in more than just one trade, and can possibly be completed with no debt.
- Need more outreach to high schools so students and teachers see the value of apprenticeship programs, not just pushing for college. Find collaboration with apprenticeship programs in order to find a way to do this.
- Loren Dalbert reported, with WDBCCC on a workforce accelerator fund grant, lived experience consultants in homelessness were brought in. Before this project he felt apathy because of not seeing government change. The project has been an apprenticeship program in itself in how public services are designed and

delivered. Because of being brought to the table and having his experiences validated, he is wanting to contribute to help make change, and why he is attending this meeting here now.

- E-Tech certification program through Shell with Los Medanos College, even though an 18 month process, is an avenue for labor and employers to collaborate and ensure that training is on most up to date and relevant systems.
- There is a CAI grant opportunity open now for up to \$500,000, applications due by December 17<sup>th</sup>, for apprenticeship and pre-apprenticeship to begin a program starting with high school age. Also, there are seven different health care apprenticeships. Adele Burnes with Bay Area Apprenticeships Consortium has been invited to talk about all the different apprenticeship programs available for an Antioch high school. A marketing campaign about apprenticeship opportunities to students and parents is so needed. She will be working for the DAS in how to shape policy to expand apprenticeships.
- Apprenticeships are not always available to women and underrepresented groups in white male dominated workplace cultures.
- How do students find what apprenticeship programs are available? Could not find existing apprentices in DAS in a search. Perhaps a list of apprenticeships could be made which really explains the programs and their advantages. Bruce Holaday with Boatworks is willing to help.
- Department of Rehab has been promoting apprenticeships. The pros are getting wages while learning, and not all require high school diplomas or experience. The cons are physical demands of the job, or that they want an 8<sup>th</sup> grade level of math and reading. This limits people with disabilities or have transportation challenges especially with youth. There could be discussion about solutions to these barriers.
- Early career awareness and exposure can spark ideas especially for young students.
- Mike McGill would like these comments and suggestions put on a separate document, to make available so people can add or suggest changes to it.

## **D2 Statewide Youth Waiver for System-involved Youth**

This is another topic that came out of the CWA Meeting of the Minds conference. The State of California applied for a waiver of the existing WIOA Title 1 requirement that says 75% of youth allocation must be spent on out of school youth. The DOL just approved the waiver to lower the out of school youth expenditure requirement to 50%, as long as programs can show an increase in serving system involved youth who tend to be in school, such as youth in foster care or are homeless or justice involved. This went into effect September 2<sup>nd</sup> and Workforce Boards have to opt in by the end of September.

Sean Hughes with the California Opportunity Youth Network, which does policy and program work, reported the foster care, homeless and justice involved systems have been reformed, encouraging youth to stay in school. There was misalignment in the statute having the resources on the out of school youth side. The Los Angeles Opportunity Youth Collaborative is a member of the P3 pilot program, which with a waiver locally were able to count as out of school, any foster, homeless and justice youth. In just three years they have been able to triple the number of those youth being served with WIOA programs and services. The idea is to be more proactive and allow Workforce Boards to reach these youth while they are still part of the system, before they are disconnected. Sean commented that Contra Costa is the best at serving these youth and has the best metrics. The application was displayed including WDBCCC's 2020-21 numbers of WIOA in school youth participants, broken down into foster, homeless and justice involved categories.

### **Questions and Comments:**

- It was clever of L.A. to add by definition who's out of school youth rather than try to rewrite legislation.
- Many of the foster and homeless youth also have disabilities, and could qualify for WIOA in multiple ways. In the data there is some overlap in the numbers within those populations.
- The application asks how this would impact youth in school enrollments. DOL wants to see a 15% increase in numbers, of in school system involved youth served.
- Contra Costa County will have no problem seeing the 15% increase.

### **D3 WIOA Youth Funding Update**

Still waiting from fiscal to hear about the exact amount of funds we have to procure out an RFI. It is over \$300,000, just shy of \$400,000. The Youth Committee's recommendation to release an RFI is on the Executive Committee Agenda for approval; they meet tomorrow.

### **CHAIRS' REPORT AND NEXT AGENDA ITEMS**

- Mike McGill reported that Noramah attending the CWA Meeting of the Minds conference and bringing back these items for discussion was very useful.
- Next agenda items – will bring back apprenticeship suggestions.
- Requested agenda items and requested to email Noramah if have suggestions.
- Earn and Learn has been asked by the Employment and Training Panel (ETP) to launch a pilot which would include manufacturers that both Earn and Learn and ETP are working with, to pledge work based learnings. Earn and Lean needs some help and thought partnership with this.

**Next Youth Committee Meeting: November 9, 2021**

### **ADJOURN**

1:30 p.m.

Respectfully Submitted,  
Patricia Conley  
WDB Admin Aide-Project

**REVISED**  
**\*\* SUBJECT TO CHANGE**  
**IF NEEDED\*\***

**Workforce Development Board of Contra Costa County**  
**Board Committee Meeting Calendar Year 2022**

C2

JANUARY				
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**Legend:**

- Full Board
- Executive
- BED Committee
- Youth Committee
- Holidays

(1st Tuesday in Feb, May, Aug & Nov. from 3:00 pm to 5:00 pm)  
 (2nd Wednesday of alternate month of Full Board from 3:00 pm to 5:00 pm)  
 (1st Wednesday of the month from 3:00 pm to 5:00 pm)  
 (2nd Tuesday of the month from 12:00 pm to 1:30 pm)  
 (Legal holidays)



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**DATE:** January 11, 2022  
**TO:** Youth Committee  
**FROM:** Noramah Burch, Workforce Services Specialist  
**RE:** Youth Committee Membership Application

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**A. RECOMMENDATION**

Consider and Approve Heather Fontanilla's Application for WDBCCC Youth Committee Membership

**B. BACKGROUND**

At the recommendation of the Youth Committee, the Executive Committee approved a streamlined application process. In lieu of an Application Form, interested candidates are encouraged to apply by sending an email to [nburch@ehsd.cccounty.us](mailto:nburch@ehsd.cccounty.us) indicating why they are interested in serving on the WDBCCC Youth Committee and attaching a Resume or Statement of Qualifications.

**C. CURRENT SITUATION**

Heather Fontanilla has submitted a letter of interest and statement of qualification and is seeking appointment to the Youth Committee.

**D. ATTACHMENTS**

**A1a** - Heather Fontanilla Letter of Interest Youth Committee

**A1b** – Heather Fontanilla Resume

For any questions, please contact Noramah Burch, Workforce Services Specialist Youth Program Manager at 925-671-4532 or email at [nburch@ehsd.cccounty.us](mailto:nburch@ehsd.cccounty.us)



**MT. DIABLO UNIFIED SCHOOL DISTRICT**  
 JAMES W. DENT EDUCATION CENTER  
 1936 Carlotta Drive  
 Concord, CA 94519-1397  
 Phone (925) 682-8000 x 4011 ~ Fax (925) 689-0597

**Heather Fontanilla**  
**Administrator**  
**Career Pathways & Linked**  
**Learning**

Noramah Burch  
 Youth/Young Adult Services  
 Project Manager  
 Workforce Development Board of Contra Costa County  
 4071 Port Chicago Hwy., Ste. 250  
 Concord, CA 94520

Dear Noramah,

I am writing to express interest in serving on the Youth Committee for the Workforce Development Board of Contra Costa County (WBDCCC). It is my understanding that Vittoria Abbate, MDUSD Director of Adult Ed and College & Career, spoke to you about resigning as a member of the committee. Currently, I serve as Vittoria's proxy and have regularly attended Youth Committee meetings for the last 12 months.

The Youth Committee's primary objective is to increase the number of youth who graduate college and career ready. It is important to have continuing K12 representation on the Youth Committee to ensure that the work of the committee is complementing and supporting what is happening in the K12 system.

The Youth Committees' objective is closely aligned to the work I do for MDUSD. Since 2015, I have supported MDUSD career pathway programs. In this work, I work closely with teachers, supporting the implementation of their curriculum and ensuring their programs are current with industry trends. I also work closely with post-secondary partners to provide students with opportunities to earn early college credit and to allow students to explore different post-secondary options. Finally, I work closely with our industry partners to connect them to the different programs and to support collaboration with our teachers to provide meaningful work based learning experiences.

I am very interested in serving on the Youth Committee because it will allow me to better serve our pathway teachers and students. It will also allow me to provide support and guidance to the WBDCCC and its Youth Committee. Vittoria has advised that she is willing to remain on the committee as my proxy.

Please advise as to next steps. Thank you so much.

Sincerely,

*Heather S. Fontanilla*

Heather S. Fontanilla, Ed.D.  
 Administrator  
 Career Pathways & Linked Learning

Heather S. Fontanilla  
 [REDACTED]  
 [REDACTED]

**Education**

*Brandman University, Walnut Creek, CA*

Fall 2012-December 2015

Doctorate in Education, Organizational Leadership

*Dissertation: Comparison of Beginning Teachers' and Experienced Teachers'*

*Readiness to Integrate Technology as Measured by TPACK Scores*

*McGeorge School of Law, Sacramento, CA*

May 1992

Juris Doctorate, with distinction

*University of California, Davis, CA*

June 1989

Bachelor of Arts, History

**Administrative Experience**

*Administrator – Career Pathways, Linked Learning, Mt. Diablo Unified School District, Concord, CA*

June 2015-Present

- Manage California Career Pathways Trust for District, working with nine other school districts, four community colleges, and multiple industry partners.
- Manage the disbursement of CTE Incentive Grant funds, ensuring compliance with grant requirements.
- Oversee seven California Partnership Academies, providing assistance and guidance in annual reporting requirements, budget management, and curriculum development.
- Oversee Project Lead the Way program for the district, providing guidance on budget, project development and expansion of the STEM program.
- Develop systemic structures to strengthen Career Technical Education across the district.
- Strengthen relationships with community partners.
- Implement and maintain Career Pathways Advisory Committee.
- Design and implement a work based learning program for the district, including development of internship program.
- Provide professional development in project-based learning, California Model CTE Standards, Elements of a High Quality Pathway, Work Based Learning, and Pathway Mapping.
- Support collaboration between MDUSD teachers and local community colleges to support articulation and dual enrollment opportunities for our students.

*Administrator – College Now Program at Diablo Valley College, Mt. Diablo Unified School District, Concord, CA*

June 2017-Present

- Assist in development of middle college program at Diablo Valley College.
- Develop College Now Student Handbook.
- Collaborate with DVC faculty to provide counseling and academic supports to College Now students.
- Supervise MDUSD College Now faculty.
- Design and implement Parent Advisory sessions to strengthen parent involvement in the College Now program.
- Plan and facilitate weekly meetings with MDUSD College Now faculty and monthly meetings with DVC College Now faculty.
- Serve as liaison between MDUSD and DVC.

## **Teaching Experience**

*Lead Teacher, Social Studies. The Digital Safari Academy, Mt. Diablo High School, Concord, CA  
1998-2014*

- Primary academic teacher responsible for curriculum, project development for a 3 year integrated academic, career-pathway academy focusing on standards based instruction and cross-curricular multimedia project based learning
- Facilitate and deliver in-service opportunities in academy development, cross-curricular teaching and project-based learning.
- Created summer internship program serving 30+ academy students per summer and student run business serving multimedia needs of local community organizations.
- Developed plan for expansion of academy from approximately 160 students in grades 10-12 to 300 + students in 9-12.
- Manage budget and handle grant reporting responsibilities

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**DATE:** January 11, 2022  
**TO:** Youth Committee  
**FROM:** Noramah Burch, Workforce Services Specialist  
**RE:** **Apprenticeship- What is and is not working**

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For today's continued discussion on Apprenticeships,

1. How do people find out about apprenticeship opportunities – especially non-traditional apprenticeships
2. Which industries have a high need for employees without a well-developed talent pipeline?
3. What can the Youth Committee do to help promote apprenticeships in Contra Costa?

### **APPRENTICESHIP DISCUSSION NOTES from previous Youth Committee Meeting**

#### **D1 Registered Apprenticeship – What Is and Is Not Working**

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#### **Comments and Suggestions:**

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- Apprenticeship is a way to get living wage career opportunities. With federal government infrastructure improvement funds, the state has goals to increase apprentices with CAI (California

Apprenticeship Initiative) grants, and at Contra Costa Community College District the MC3 multicore craft curriculum, a national and portable credential recognized in 50 states, offers training in more than just one trade, and can possibly be completed with no debt.

For any questions, please contact Noramah Burch, Workforce Services Specialist Youth Program Manager at 925-671-4532 or email at [nburch@ehsd.cccounty.us](mailto:nburch@ehsd.cccounty.us)

## UPDATES/INFORMATION ITEMS

### 1. Provide a justification for this waiver request as a separate attachment to this application, answering the following:

- Explain how the use of this waiver will align with your Regional and Local Plans.

Use of the waiver in Contra Costa aligns with both the Contra Costa Local Plan and the East Bay Regional Plan. Both plans highlight the needs of Opportunity Youth and continued support for our area's most vulnerable young people.

Workforce Development Board of Contra Costa County  
PY 2021-24 Local Plan

#### **VI.c. Type and Availability of Youth Workforce Investment Activities in the Local Area**

...  
Contra Costa will continue to use a portion of its WIOA funds to support bridge programming, wrap-around services, and other strategies that support the connection of in-school youth/young adults to a career pathway.

The WDBCCC recognizes the significant barriers that system-involved youth and young adults experience in connecting to workforce services and career pathways, and eventual entry and advancement in gainful employment. These populations include current and former foster youth, those involved with the justice system, and young adults experiencing homelessness.

The WDBCCC will seek to increase the engagement of and provide meaningful opportunities to these populations in WIOA and other program services through the application of emerging and innovative strategies and approaches, the adoption and replication of quality practices from across the state and country, and active participation in regional efforts to address challenges faced by these populations.

East Bay Regional Planning Unit  
Regional Plan 2021

#### **3.b Equity and Economic Justice Equity Initiatives with Specific Populations**

##### **Opportunity Youth**

THE EBRPU recognizes the significant barriers that youth and young adults involved with the foster or justice system and those who are homeless, experience in connecting to workforce services, career pathways, and employment. As a potential approach, the ERPU could seek to increase engagement and services for this population, including emerging and innovative strategies, in order to address barriers and enable opportunity youth to connect with life-sustaining employment.

Contra Costa anticipates the waiver will significantly increase the number of system-involved youth served and create opportunities for the leveraging of non-WIOA funds which will, in turn, lead to better employment and educational outcomes.

## WIOA Waiver Application – Out-of-School Youth

*Workforce Innovation and Opportunity Act (WIOA) Section 129(a)(4)(A):* Waiver to reduce the Out-of-School Youth (OSY) expenditure requirement from 75 percent to 50 percent to serve more In-School Youth (ISY) who meet the WIOA defined barriers of homeless, foster, and justice-involved. The OSY Expenditure waiver applies to Program Year (PY) 2021-22, which is from July 1, 2021, through June 30, 2022.

### LOCAL WORKFORCE DEVELOPMENT BOARD (LOCAL BOARD) INFORMATION

**Local Board:** Contra Costa Workforce Development Board

**Contact Name, Title:** Noramah Burch, Program Manager

**Contact Phone Number:** 925-671-4532

**Contact Email:** nburch@ehsd.cccounty.us

### APPLICATION

1. **Provide a justification for this waiver request as a separate attachment to this application, answering the following:**
  - Explain how the use of this waiver will align with your Regional and Local Plans. See attached Contra Costa OSY Waiver Justification
  
2. **What is the number and percentage of total ISY served in your Local Area in Program Year (PY) 2020-21?**

Number of participants: 33  
Percentage of participants: 21.3% (of the 155 youth served)
  
3. **What is the number and percentage of ISY served in the targeted populations (foster youth, homeless youth, and justice-involved youth) in PY 20-21? Note: These percentages should be based on the target populations as they relate to the total ISY served.**

**Foster Youth** Number of participants: 18  
Percentage of participants: 54.6%

**Homeless Youth** Number of participants: 4  
Percentage of participants: 12.1%

**Justice-Involved Youth** Number of participants: 3  
Percentage of participants: 9.1%



4. What number and percentage *increase* do you anticipate by using this waiver for serving youth at risk for disengagement in the targeted populations (foster youth, homeless youth, and justice-involved youth) in PY 21-22? [Note: These percentages should be based on the target populations as they relate to the total ISY served.]

**Foster Youth** Number of participants: +6 increase  
Percentage of participants: 33.3% increase compared to PY 20

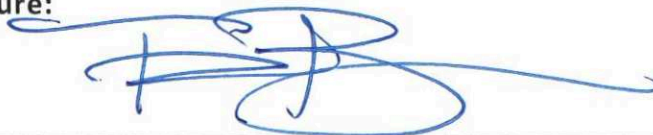
**Homeless Youth** Number of participants: +11  
Percentage of participants: 175% increase compared to PY20

**Justice-Involved Youth** Number of participants: +8  
Percentage of participants: 166% increase compared to PY20

5. How do you anticipate this waiver will impact your participants, community, and service delivery? Contra Costa expects the waiver will significantly increase the number of systems-involved (SI) youth served by improving access to WIOA services before students disconnect and drop out of school. Youth Providers will be able to leverage existing funding and space at LEAs to co-locate WIOA staff to create Wrap around support.

I request a waiver to decrease the OSY expenditure requirement from 75 percent to 50 percent.

Local Board Executive Director signature:



Date: September 27, 2021

Submit Waiver Request to [CWDBPolicyUnit@cwdb.ca.gov](mailto:CWDBPolicyUnit@cwdb.ca.gov)

Subject Line: "WIOA OSY Waiver Request Application"

**BASELINE 2019-2020 SYSTEMS INVOLVED DATA**

D2b

<b>Workforce Board</b>	<b>Total Youth Served</b>	<b>Justice</b>	<b>Homeless</b>	<b>Foster</b>	<b>Total Systems Involved</b>	<b>% Systems Involved</b>
Alameda County WDB	302	11	89	18	118	39%
Contra Costa WDB	125	24	39	26	89	71%
NOVA	164	9	9	<4	18	11%
Oakland WDB	130	10	8	<4	18	14%
Richmond Works	55	<4	5	0	5	9%
San Francisco WDB	158	17	44	15	76	48%
Solano County WDB	45	4	5	<4	9	20%
Sonoma County WDB	56	8	10	14	32	57%
Work 2 Future	252	16	14	12	42	17%
Workforce Alliance of North Bay	87	15	10	<4	25	29%
Statewide	17,211	1,211	2,079	1,339	4,629	27%



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**DATE:** January 11, 2022  
**TO:** Youth Committee  
**FROM:** Noramah Burch, Workforce Services Specialist  
**RE:** **WIOA Waiver Out of School Youth (OSY) Expenditure Requirement – Application Approved**

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The Out of School Youth (OSY) Expenditure waiver was approved by the CWDB for PY 21-22, which is from July 1, 2021, through June 30, 2022.

WIOA Section 129(a)(4)(A) requires Local Boards to spend at least 75 percent of their WIOA youth formula allocation on youth workforce investment activities for OSY. This waiver allows a Local Board to decrease their OSY expenditure requirement from 75 percent to 50 percent for PY 21-22 to increase their In-School Youth (ISY) enrollments of youth who are homeless, in foster care, or are justice-involved.

**ATTACHMENTS**

WIOA Waiver Application – Out of School Youth (OSY)  
Baseline 2019-2020 Systems Involved Data

For any questions, please contact Noramah Burch, Workforce Services Specialist Youth Program Manager at 925-671-4532 or email at [nburch@ehsd.cccounty.us](mailto:nburch@ehsd.cccounty.us)

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**DATE:** January 11, 2022  
**TO:** Youth Committee  
**FROM:** Noramah Burch, Workforce Services Specialist  
**RE:** **California Workforce Association Youth Symposium 2022**

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## A. BACKGROUND

The California Workforce Association Youth Symposium 2022, Future Proof, is scheduled for February 8-12 from 8am – 12pm each day and will be virtual.

"The future belongs to those who prepare for it today." - Malcom X

This virtual symposium will bring together Youth Workforce Service Providers, Youth Job Coaches, Community Based Organizations, Educational Entities, Adult Schools, Youth Workforce Allies, and Youth Participants from across the State of California and the US to discuss, network, and ponder what it takes to remain relevant to participate and thrive in the workforce.

The CWA Youth Symposium 2022 - Future Proof, will feature three dynamic keynote speakers, 12 sessions selected for their innovative youth workforce programs, including three youth focused workshops program participants. All of these sessions will be recorded and made available to view On-Demand following the LIVE symposium. [Registration - 2022 CWA Youth Symposium by CWA \(heysummit.com\)](https://www.heysummit.com)

Early Bird Pricing until January 7, 2022

Youth Participants: ~~\$149~~ Free

CWA Members: \$299

Non-Members: \$349

Early Bird Pricing open now until January 7, 2022

Regular Pricing

Youth Participants: ~~\$149~~ Free

CWA Members: \$349

Non-Members: \$399

For any questions, please contact Noramah Burch, Workforce Services Specialist Youth Program Manager at 925-671-4532 or email at [nburch@ehsd.cccounty.us](mailto:nburch@ehsd.cccounty.us)