



Youth Committee Agenda

September 14, 2021

12:00 p.m. – 1:30 p.m.

Join ZOOM Meeting – Meeting ID: 977 6001 3094; Passcode: 884311

<https://zoom.us/j/97760013094?pwd=N1F1d2JjdXN1SHA0b1NCbWdxU1RmUT09>

Join by Dial In: 699-900-9128 or 253-215-8782

- 12:00 PM Boatworks Marine Tech. Apprenticeship – Bruce Holaday**
- 12:30 PM CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST**
- PUBLIC COMMENT**
- INTRODUCTIONS**
- CONSENT AGENDA**
- C1 Approve August 10, 2021 Youth Committee Minutes**
- 12:40 PM DISCUSSION ITEMS**
- D1 Registered Apprenticeship – What Is and Is Not Working**
- D2 Statewide Youth Waiver for System-involved Youth**
- D3 WIOA Youth Funding Update**
- 1:20 PM CHAIRS’ REPORT AND NEXT AGENDA ITEMS**
- 1:30 PM ADJOURN**

Next Youth Committee Meeting: November 9, 2021

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 72 hours prior to that meeting are available and for public inspection at 4071 Port Chicago Highway, Concord during normal business hours. The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925-671-4560

Workforce Development Board (WDB) of Contra Costa County Youth Committee Charter

Charter Element	Charter Agreement Information
Business Objective	The primary objective of the WDB Youth Committee is to increase the number of youth and young adults, 16-24, who are well prepared for postsecondary vocational training, further education, and/or a career, with an emphasis on serving the most vulnerable and underserved populations and those from low-income communities.
Case for Action	<p>It is the vision of the WDBCCC to support a network that creates and promotes dynamic education systems, high-performing businesses, and a prosperous local economy with an abundance of high quality jobs and skilled workers to fill them. Our mission is to promote a workforce development system that meets the needs of businesses, job seekers, and workers, to support a strong and vibrant economy in Contra Costa County. As we advance our work toward realizing our vision a number of key factors drive our work:</p> <ul style="list-style-type: none"> ● Good jobs in today's economy and labor market require workers to have a growing level of knowledge and skill in order to compete for them; ● The employment gap is widening between those with higher levels of education and credentials and those who lack them; ● Jobs are growing at both the high-skill and low-skill end of the labor market, while growth of "middle skill" jobs has been lagging; however, the retirement of baby boomers from the labor force will create openings in nearly every industry and occupation; ● The emerging workforce does not have the education and skill-sets needed to perform many of these jobs, as manifested by a continued lag in the educational attainment levels of young people (although beginning to show some signs of improvement, student preparedness for post-secondary education remains very low); and ● The difference between supply and demand indicates that there is a "skills gap" between what most emerging workers have to offer and what businesses need, creating the urgency to develop and support new strategies that can better equip and train people for jobs in today's economy.
Requirements	<p>The WDB Youth Committee will:</p> <ul style="list-style-type: none"> ● Work with partners to develop systems that effectively engage employers in career development and work-based learning opportunities for youth and young adults to learn about, explore, and prepare for careers; ● Strengthen collaborations between the local workforce system and other programs and systems that seek to help youth with significant barriers to employment; ● Develop and implement strategies to direct Workforce Innovation and Opportunity Act (WIOA) and other resources to serve youth and young adults most in need and support their success; ● Collaborate with and support career-focused strategies at high schools and community colleges, particularly those aligned with WDB priority industry sectors; ● Work with partners to increase opportunities for high school graduates, dropouts and disconnected youth to transition into postsecondary education, training and careers; and ● Work with Community Colleges, Apprenticeship Programs, Trade Schools and others to offer more opportunities for disconnected youth to achieve success.
Boundaries / Guidelines	The Youth Committee advises and influences the direction and implementation of youth services strategies as outlined in the WDB 2013-2017 Strategic Plan.
Team Membership	<p>The Youth Committee brings together leaders from business, economic development, education, labor, community-based organizations, youth/young adults and the public sector. The Youth Committee chair(s) is a member of the WDB Executive Committee and some members of the Youth Committee hold a seat on the Workforce Development Board. Other Youth Committee members are recruited and engaged to represent a particular perspective or constituency. The Youth Committee and the WDB work on behalf of the Contra Costa County Board of Supervisors and the businesses and residents of Contra Costa County.</p> <p>The WDB and the Youth Committee also draw upon the knowledge and expertise of other individuals and organizations that are not members of the WDB and occasionally form <i>Ad Hoc</i> committees to conduct specific activities.</p>
Timing	The work of the Youth Committee is aligned with the timeline for the WDB's Strategic Plan.
Resources	The WDB and the Youth Committee provide and/or support convening and networking functions that draw together a wide spectrum of stakeholders that contribute to the health of the local economy and prepare residents for effective participation in the workforce. These include local and regional businesses, economic development experts and organizations, public agencies, education, labor, and community-based organizations.
Review Process	<p>The Youth Committee monitors and reports its progress at regular committee meetings, the WDB Executive Committee and full WDB member meetings as appropriate.</p> <p>Progress against the WDB Strategic Plan is reviewed at regular intervals as determined by the WDB and any of its relevant governing authorities at the local, state, and/or federal level</p>



Youth Committee Meeting Minutes

August 10, 2021, 12:00 p.m. – 1:30 p.m.

Via ZOOM MEETING

Gladeo: Career Navigation Platform - Michelle Cho, CEO and Co-founder

Gladeo is an online platform with tools that has helped thousands of students, teachers, and counselors bridge the gap between school and career, especially for students who live in low income neighborhoods or are first in the family to go to college. Gladeo's online resources and workshops provide a way to learn about a diverse array of careers and industries.

There are gaps in the current system. Students do not see themselves represented in certain careers, there is a lot of information out there which makes it difficult to navigate, and there are a lack of connections and networking opportunities. Gladeo has solutions such as providing a virtual career day, program finder, and personal career planner.

Many high schools do not have a lot of career resources. A student can create a free account, take the Gladeo quiz to discover personality strengths to receive career recommendations, and match careers to their profiles. The student can follow that career and Gladeo can market different resources and opportunities, such as paid internships and job fairs into their news feed.

The Youth Committee met on Tuesday, August 10, 2021 via a ZOOM Meeting. Chair Mike McGill called the meeting to order at 12:35 pm. Chair Mike McGill reminded everyone of potential conflict of interest.

ATTENDANCE

MEMBERS PRESENT: Mike McGill, Bill Mahoney, Gina Del Carlo, Robert Muller, Tom Hansen, and Proxies Sean Laurant, Alejandra Chamberlain

MEMBERS ABSENT: Carol Asch, Drew Douglas, Lynn Mackey, Mayling Alvarado, Shawn Einck, and Proxies Tara Sanders, Heather Fontanilla

WDB MEMBERS PRESENT: Yolanda Vega (Contra Costa County Workforce Development Board Chair)

OTHERS PRESENT: G. Vittoria Abbate (Mt. Diablo Unified School District), Michelle Cho (Gladeo), Jim Dowling (Jewish Vocational Service), Mitch (International Rescue Committee Oakland), Bob Redlo (California WDB member)

WDB STAFF PRESENT: Noramah Burch, Tamia Brown, Maureen Nelson, Patience Ofodu, Jed Silver, Rochelle Soriano, Veronica Ramos, Patricia Conley

PUBLIC COMMENT

- Jim Dowling - Works for JVS, a workforce development organization in San Francisco, has a bookkeeping program that includes training with paid and placed internship. Pays \$20/hour for 160 hours experience in minority owned small businesses. They need Contra Costa residents and application open for 2 more weeks.

INTRODUCTIONS

None

CONSENT AGENDA

C1 Approve May 11, 2021 Youth Committee Minutes

Motion/Second Vittoria Abbate/Bill Mahoney

- Motion to accept the May 11, 2021 Youth Committee minutes initially made by Vittoria Abbate. Motion rescinded pending further for clarification of whether WDB Board Members who resign may continue to serve on the Youth Committee. She will recuse herself from voting for this meeting until there is a determination.

Second Call for Motion/Second Robert Muller/Bill Mahoney

Motion Approved

ACTION ITEMS

A1 Youth Committee Co-chairperson Nominations

Committee Chair, Mike McGill recommended appointment of full board member, Robert (Bob) Muller, as Vice Chair/Co-Chair of the Youth Committee. Mr. Muller has served on the Youth Committee and various Ad Hoc Committees since his appointment to the full board.

Motion/Second Bill Mahoney/Gina Del Carlo

Motion Approved

AYES: Mike McGill, Bill Mahoney, Gina Del Carlo, Robert Muller, Sean Laurant, Alejandra Chamberlain

NAYES: None

ABSENT: Carole Asch, Lynn Mackey, Mayling Alvarado, Shawn Einck

ABSTAIN: None

A2 Youth Committee Membership Application Ad Hoc Recommendations

Noramah Burch summarized report A2 and Ad Hoc committee notes A2a included in Agenda Packet.

RECOMMENDATION

Option #1:

Adopt a process similar to South Bay's, eliminating the need for a fillable form, and gauging interest/suitability by asking applicants to submit:

1. Why they are interested in serving on the WDBCCC Youth Committee
2. A Resume or Statement of Qualifications

OR

Option #2:

Approve the revisions made to the Contra Costa Committee application and continue to use a fillable form.

Additional feedback from Ad Hoc committee members:

- Focus was on student inclusivity that we expand services for, and how to attract them when they do not have a lot of experience. Students may have a strong desire, interest and inclination, which is not captured well in an application. This is how the committee arrived at asking questions about interest level, what they could contribute, and what their participation is in that is similar to work. Helps to see from students' point of view in order to engage them, and support participation in the process.

- Being strategic with who outreaching to, and reflective of community we are serving.

Recommendation is for Option #1, eliminate the fillable forms and ask applicants to submit qualifications and interest via email. This may require a bylaws change.

Motion/Second Gina Del Carlo/Bill Mahoney

Motion Approved

AYES: Mike McGill, Bill Mahoney, Gina Del Carlo, Robert Muller, Sean Laurant, Alejandra Chamberlain

NAYES: None

ABSENT: Carole Asch, Lynn Mackey, Mayling Alvarado, Shawn Einck

ABSTAIN: None

A3 WIOA Youth Funding Ad Hoc Committee Recommendation Approval for Release of RFI

Noramah Burch summarized report A3, supporting documents A3a and A3b, and Ad Hoc committee notes A3c included Agenda Packet.

RECOMMENDATION

Approve release of an RFI for special projects with a focus on Entrepreneurial training and/or career exploration/career pathway development for Out-of-School Youth.

Questions and Comments:

- Gina Del Carlo recused from voting, Earn and Learn referenced in Ad Hoc committee notes.
- If focus on Entrepreneurial skills training, other 14 WIOA Youth Elements sufficiently funded?

All 14 elements are available through current providers. Recommendation addressing where want to enhance the elements.

Motion/Second Bill Mahoney/Robert Muller

Motion Approved

AYES: Mike McGill, Bill Mahoney, Robert Muller, Sean Laurant, Alejandra Chamberlain

NAYES: None

ABSENT: Carole Asch, Lynn Mackey, Mayling Alvarado, Shawn Einck

ABSTAIN: Gina Del Carlo

CHAIRS' REPORT AND NEXT AGENDA ITEMS

Training Requirements & Opportunities and Conflict of Interest Code

Included in Agenda packet and will be distributed to Youth Committee members to keep in alignment with the WDB Board.

- Youth Committee members not on the Board will receive WDB Board Members Orientation manual.
- Youth Committee members can send their Training Requirements certificates to Rochelle Soriano (WDB Staff). The Training Requirements & Opportunities, with links to access trainings and certificate, will be emailed to Youth Committee members.

Presentation Suggestions

- Meeting format of presentation at beginning of meetings allows time for obtaining quorum while people arrive, and also provides useful information and identify organizations that deal with and provide for youth. Mike McGill invited feedback regarding meeting format via email.
- Consider NPower for a presentation, provides free technical training to youth.

Free Virtual Events Series

Earn and Learn coordinating, in partnership with A.M. Bay Area, free virtual events series open to everyone for manufacturing week in October. Sessions will be recorded and available free to check out.

ADJOURN

1:25 p.m.

Respectfully Submitted,
Patricia Conley
WDB Admin Aide-Project