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Our Vision:

Contra Costa County's Workforce Development Board supports a network that creates and promotes dynamic education systems, high-performing businesses, and a prosperous local economy with an abundance of high-quality jobs and skilled workers to fill them.

Executive Committee Meeting

Agenda

April 14, 2021

3:00 p.m. – 4:00 p.m.

ZOOM Meeting

Meeting ID: 924 0591 2876

<https://zoom.us/j/92405912876?pwd=QjQzQlVpQUVnNVNBRzRhRVdoQVJSQT09>

Password: 725519

Join in Dial-In

+1 669 900 9128 US

+1 253 215 8782 US

3:00 PM CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST
PUBLIC COMMENT

3:05 PM **CONSENT AGENDA**
C1 Approve minutes from March 17, 2021 meeting
C2 Approve Board Resignations

3:10 PM **ACTION ITEM**
A1 Approve Funding Recommendation – RFP 1176 Pre-Apprenticeship
A2 Local Area Designation and Local Board Recertification

3:25 PM **DISCUSSION ITEM**
D1 Update on AB 844 Green Empowerment Zone for the Northern Waterfront Area
Of the Counties of Contra Costa and Solano - Assemblymember Tim Grayson

4:00 PM **ADJOURN**

Upcoming Committee Meetings:

Full Board Meeting is on Tuesday, May 4, 2021

Youth Committee Meeting is on Tuesday, May 11, 2021.

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 72 hours prior to that meeting are available and for public inspection at 4071 Port Chicago Highway, Suite 250 Concord, CA during normal business hours.

The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925.671.4560

**Workforce Development Board (WDB) of Contra Costa County
Executive Committee Charter**

Charter Element	Charter Agreement Information
Business Objective	The primary objective of the WDB Executive Committee is to support system alignment, service integration, and continuous improvement, using data to support evidence-based policymaking.
Case for Action	<p>As we advance our work toward realizing our vision for creating shared opportunity and economic prosperity, a number of key factors drive our work:</p> <ul style="list-style-type: none"> • Good jobs in today’s economy and labor market require workers to have a growing level of knowledge and skill in order to compete for them; • The employment gap is widening between those with higher levels of education and credentials and those who lack them; • Jobs are growing at both the high-skill and low-skill end of the labor market, while growth of “middle skill” jobs has been lagging; however, the retirement of baby boomers from the labor force will create openings in nearly every industry and occupation; • The incoming workforce does not have the education and skill-sets needed to perform many of these jobs, as manifested by a continued lag in the educational attainment levels of young people (although beginning to show some signs of improvement, student preparedness for post-secondary education remains very low); and • The difference between supply and demand indicates that there is a “skills gap” between what most workers have to offer and what businesses need, creating the urgency to develop and support new strategies that can better equip and train people for jobs in today’s economy.
Requirements	<p>The WDB Executive Committee will:</p> <ul style="list-style-type: none"> • Improve and expand the Workforce Development Board's communications systems and networks • Develop and present legislative/advocacy platforms and position statements for consideration by the Contra Costa County Board of Supervisors and other local elected officials • Recruit qualified board member candidates who are able to effectively advance the board’s strategic priorities and recommend membership appointments to the Board of Supervisors • Support and strengthen administrative, fiduciary, management, and oversight roles and responsibilities of the WDB, including monitoring performance of the WDB Executive Director • Help secure, leverage, and expand resources that help to support workforce and economic development in Contra Costa County and the greater region
Boundaries / Guidelines	The Executive Committee will advise and influence the direction and implementation of the WDB’s strategic objectives as outlined the WDB 2017-2020 Strategic Plan, particularly with regards to work related to systems alignment, administration, coordination, and overall accountability.
Team Membership	<p>The Executive Committee is comprised of the Chair, Vice Chair(s) and Immediate Past Chair of the WDB; the Co-Chairs of each of its subcommittees, and up to three at-large members to provide appropriate representation of the overall membership. The Executive Committee and the WDB work on behalf of the Contra Costa County Board of Supervisors and the businesses and residents of Contra Costa County.</p> <p>The WDB and the Executive committee often draw upon the knowledge and expertise of other individuals and organizations that are not members of the WDB and occasionally form <i>Ad Hoc</i> committees to do work.</p>
Timing	The work of the Executive Committee is aligned with the timeline of the WDB’s 2017-2020 Strategic Plan.
Resources	The WDB and the Executive Committee provide and/or support convening and networking functions that draw together a wide spectrum of stakeholders that contribute to the health of the local economy and prepare residents for effective participation in the workforce. These include local and regional businesses, economic development experts and organizations, public agencies, education, labor, and community-based organizations.
Review Process	<p>The Executive Committee monitors and reports its progress at regular committee meetings and full WDB member meetings as appropriate.</p> <p>Progress against the WDB 2013-2017 Strategic Plan is reviewed at regular intervals as determined by the WDB and any of its relevant governing authorities at the local, state, and/or federal levels.</p>

EXECUTIVE COMMITTEE MINUTES

Wednesday, March 17, 2021

The Executive Committee met on Wednesday, March 17, 2021, via a ZOOM meeting. Chair Terry Curley called the meeting to order at 3:04 pm. Chair Terry Curley reminded everyone of potential conflict of interest.

ATTENDANCE

MEMBERS PRESENT: Yolanda Vega, Terry Curley, Michael McGill, Kwame Reed, Stephanie Rivera

MEMBERS ABSENT – Joshua Anijar (EX), Thomas Hansen

OTHERS PRESENT – Stacey Marshall, Carolina Herrera, DeVonn Powers (Board Members), Donna Van Wert, Celina Shands, Steve Shultz, Harumi Murata, Justine Jennings, Alejandra Chamberlain

WDB STAFF PRESENT – Patience Ofodu, Maureen Nelson, Noramah Burch, Amrita Kaur, Verneda Clapp, Rochelle Soriano, Jeff Shoji, Jennifer Joel, Veronica Ramos, Patricia Conley, Jed Silver

PUBLIC COMMENT

None

CONSENT ITEMS

C1 Approve January 17, 2020, Executive Committee meeting minutes.

Motion/Second Yolanda Vega/Stephanie Rivera

Motion Approved

ACTION ITEMS

A1 Approve Initial Draft of Local and Regional Strategic Plan 2021-2024

1. Approve the Draft 2021-2024 Local Plan as presented, authorize any potential minor changes resulting from the 30-day public comment period, and direct staff to submit the Final Local Plan to the State Workforce Board by April 28, 2021.

Motion/Second: Michael McGill /Kwame Reed

Motion Approved

AYES: Yolanda Vega, Terry Curley, Michael McGill, Kwame Reed, Stephanie Rivera

NAYES: None

ABSENT: Joshua Anijar, Thomas Hansen

ABSTAIN: None

2. Approve the Draft 2021-2024 Regional Plan as presented and authorize any potential minor changes resulting from the 30-day public comment period and direct staff to submit the Final Regional Plan to the State Workforce Board by April 28, 2021.

Motion/Second: Yolanda Vega /Stephanie Rivera

Motion Approved

AYES: Yolanda Vega, Terry Curley, Michael McGill, Kwame Reed, Stephanie Rivera

NAYES: None

ABSENT: Joshua Anijar, Thomas Hansen

ABSTAIN: None

A2 APPROVE FUNDING RECOMMENDATION – WIOA YOUTH SERVICES PER RFP 1174

Approve the Youth Committee’s Recommendation that action be taken to award contracts to Contra Costa County Office of Education and Mt. Diablo Unified School District and direct staff to negotiate contracts up the

\$1.2 million identified in RFP 1174 WIOA Youth Services while maximizing allowable resources for In-School Youth.

Motion/Second **Yolanda Vega/Michael McGill**
Motion **Approved**

AYES: Yolanda Vega, Terry Curley, Michael McGill, Kwame Reed, Stephanie Rivera

NAYES: None

ABSENT: Joshua Anijar, Thomas Hansen

ABSTAIN: None

COMMITTEE MEMBER REPORTS

BED Committee (Kwame Reed)

- The next meeting will be on April 7, 2021; Agenda is taking shape
- Committee response to the bill from Assemblymember Tim Grayson ...
- Biden Rescue Plan – efforts to Contra Costa County Community (understand the particulars and the resource available)
- Presentation from Go-BIZ and CALED

CHAIR'S REPORT

Board Orientation Manual is in work in progress.

EXECUTIVE DIRECTOR'S REPORT

Upcoming Conferences: Notify Rochelle Soriano if you are interested in attending.

- East Bay Leadership Council Series: Women in the Workplace on March 25, 2021 – tickets available
- NAWDP 2021 Annual Conference – Virtual - May 17-19, 2021
- CWA WORKCON 2021 Conference – Virtual May 25-28, 2021
- JFF Conference 2021 – HORIZONS – June 15-16, 2021
- National Youth Employment Coalition (NYEC) 2021 All Youth Connection Forum
June 24-24, 2021 - Oakland, CA (In-Person)
- NAWB Forum 2021 (2ways to participate: In-Person or Virtually)
June 24-26, 2021 – Washington, DC

Update on WDB Executive Director Recruitment and Staffing:

EHSD recruitment for the WDB Executive Director is moving forward, and we are hoping for an update soon. WDB has recently hired a Temporary Business Services Representative to support small businesses in Contra Costa County that COVID-19 has impacted.

The other new staff is Jed Silver, a Workforce Services Specialist to manage the COVID-19 Grants and other projects.

Motion to Adjourn

Motion/Second **Yolanda Vega/Terry Curley**
Motion **Approved**

AYES: Yolanda Vega, Terry Curley, Kwame Reed, Stephanie Rivera

NAYES: None

ABSENT: Michael McGill

ABSTAIN: None

THE MEETING ADJOURNED AT 4:30 PM

Respectfully Submitted,
Rochelle Martin-Soriano, Board Secretary

/rms



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C2

Our Vision:

Contra Costa County's Workforce Development Board supports a network that creates and promotes dynamic education systems, high-performing businesses, and a prosperous local economy with an abundance of high-quality jobs and skilled workers to fill them.

Executive Committee Meeting

Agenda

January 13, 2021

2:00 p.m. – 2:45 p.m.

ZOOM Meeting

Meeting ID: 915 7841 7910

<https://zoom.us/j/91578417910?pwd=emFpL25vNzQvRTNlV3JSSzc4bXMrQT09>

Password: 005454

Join in Dial In

+1 669 900 9128 US

+1 253 215 8782 US

2:00 PM CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST
PUBLIC COMMENT

2:05 PM CONSENT AGENDA
C1 Approve minutes from December 9, 2020 meeting

2:10 PM ACTION ITEMS
A1 Approve Funds Transfer Request for FY 2019-2020 funds
A2 Approve AJCC Certification Process

2:40 PM COMMITTEE MEMBER REPORTS
CHAIR'S REPORT
• **Tribute to the late Tom Guarino (†), Board Member**
EXECUTIVE DIRECTOR'S REPORT

2:45 PM ADJOURN

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From: [Carrascal, Jose](#)
To: [Patience Ofodu](#); [REDACTED]
[REDACTED]
[REDACTED] [Rochelle Soriano](#);
Subject: Jose Carrascal with the board thru March
Date: Tuesday, January 26, 2021 4:32:56 PM
Attachments: [image001.png](#)
[image002.png](#)

Dear WDB board colleagues –

I will take the opportunity of the email below to communicate that in a few weeks from now – in March sometime, I will be no longer with Corteva Agrisciences. At that point, I will no longer be able to represent the company as member of our board.

First, let me reiterate that it will be a priority of mine to promote the WDB within Corteva to retain continued support to and engagement with the organization after I'm gone from the company. Second, I'll be glad to continue to support in any way I can, while I embark on the lookout for the next chapter of service in my career.

By the way, having said that, if you happen to hear of any opportunities where my background and experience could be applicable or transferrable, I'd love a referral or introduction! I'm on LinkedIn and my experience is captured there, however I'll be more than glad to further describe as necessary.

For now, I just wanted to give you a heads up.

PS: Dear Patience, I just completed the survey. Thanks for sending.

Thank you!

Jose

[REDACTED]

[REDACTED]

Jose A. Carrascal
Site Director | Pittsburg, CA Operations | Corteva Agriscience



901 Loveridge Rd, Pittsburg, CA 94565

[REDACTED]
[Twitter](#) | [LinkedIn](#) | www.corteva.com

“Kohr-`teh-vah” means “heart of nature”



DATE: April 14, 2021
TO: Executive Committee
FROM: Workforce Development Board Staff
RE: **Funding Award Recommendation – WIOA Adult Services**

A. BACKGROUND

Competitive selection of Workforce Innovation Opportunity Act (WIOA) service providers is required every four years. Per WIOA regulations and at the recommendation of the Workforce Development Board, the release of a Request for Proposals (RFP#1176) for WIOA Adult Pre-apprenticeship services was approved. The RFP anticipated awarding up to \$250,000 of adult funds in a one-year contract starting July 1, 2021, to solicit competitive proposals to provide Pre-apprenticeship Construction Training Program and Placement Services targeting low-income individuals with barriers to employment in East/Far East Contra Costa County (defined as the region from Bay Point to the eastern boundary of the county). In addition to the broad range of practical job and life-skills to enhance participants’ essential employability skills and provide hands-on occupational skills that include attaining industry-recognized certificates, leading toward entry into Registered Apprenticeship (RA) required by WIOA.

B. CURRENT SITUATION

After a compliance review completed by the EHSD Contracts Unit and a Fiscal review conducted by EHSD Fiscal, only one proposal was received by the WDBCCC and distributed for programmatic evaluation to a Reader team/Raters.

Proposal Request was as follows:

RFP 1176 WIOA Adult Services Bidder	GEOGRAPHIC REGION	NUMBER TO BE SERVED
Pittsburg Power	East/Far East County	Minimum of 40

Contra Costa WDB recognizes two distinct regions of Contra Costa County with its own set of characteristics, needs, and assets: East/Far East. One bidder, Pittsburg Power, proposed to serve the East Bay region as defined From Bay Point to the eastern boundary of the county(Far East).

Under WIOA, the Adult category is defined as a person 18yrs or older, having acceptable documentation verifying age, right to work status, or veteran status who may be low income and basic skills deficient. While many local boards have opted to use WIOA funds to serve adults in various ways, WDBCCC has opted to use this pre-apprenticeship approach to give priority to the underserved adults in the east/far east Contra Costa County area.

Pittsburg Power’s proposal indicated Adults defined by WIOA would be served in their pre-apprenticeship program.

Reader Rater Summary and Aggregate Scores:

Reader/Rater Recap- RFP 1176						
	Rater #1	Rater #2	Rater #3	Average Score (possible total 100 points)	Region/s	Recommended for Funding
Pittsburg Power	89	100	99	96	East/Far East	YES

C. RECOMMENDATION

Approve the Boards’ Recommendation that action be taken to award contracts to **Pittsburg Power** and direct staff to negotiate contracts up the \$250,000 identified in RFP1176 WIOA Adult Services while maximizing allowable resources for low-income individuals and individuals who are basic skills deficient.

D. FISCAL IMPACT

\$250,000 of WIOA Adult Funding for the provision of WIOA Adult Services

E. SCHEDULE

Approving the Board Committee recommendation will ensure approvals move forward in accordance with the Board of Supervisor’s meeting schedule for contracts to start July 1, 2021.



DATE: April 14, 2021
TO: Executive Committee
FROM: Workforce Development Board Staff
RE: **Approve Application for Local Area Designation and Recertification under WIOA**

WIOA requires the Governor to designate and certify local areas within the state. These designations and certifications are subject to renewal/recertification regularly. This brings forward to the Board the request to approve the WDBCCC local area designation and recertification effective July 1, 2021, for two years, ending June 30, 2023, per EDD Directive WSD20-06.

A. BACKGROUND

The WIOA Sections 106 and 107 provide criteria for subsequent designation of Local Areas and recertification of Local Boards. Specifically, WIOA Section 106 requires the Governor to designate Local Areas within the state, and WIOA Section 107 requires the Governor to certify one Local Board for each Local Area.

According to WIOA Section 106, a Local Area must have performed successfully, sustained fiscal integrity, and engaged in the regional planning process to receive the subsequent designation. According to WIOA Section 107, a Local Board must have performed successfully, sustained fiscal integrity, and met membership requirements to receive recertification.

The application for Local Area subsequent designation and Local Board recertification is combined into one and, if approved, will be effective July 1, 2021 - June 30, 2023.

B. CURRENT SITUATION

To meet the established deadline in WSD20-06, WDB staff completed the attached “Application for Initial Local Area Designation Program Years 2021-23 and Initial Local Board Certification Program Year 2021-23” to ensure that a document is submitted promptly to the EDD.

C. RECOMMENDATION

Authorize the WDB Chair to sign the “Application for Local Area Subsequent Designation and Local Board Recertification Application for Program Year 2021-23 - Local Workforce Investment Area” and submit these documents to the Contra Costa County Board of Supervisors for approval and signature.

D. FISCAL IMPACT & CUSTOMER IMPACT

Local Area Designation and Local Board Recertification are required for the WDB to continue to operate as a local workforce area in the State of California as of July 1, 2021. The vast majority of the WDB’s operating funds are contingent on this action. Submittal of this item will continue to ensure that the

WDB can be responsive to the needs of business and job seeker customers that utilize programs and services under its purview.

E. SCHEDULE

Pending approval of the Executive Committee, this matter would then be placed on the next available agenda of the Contra Costa County Board of Supervisors to ensure the final submittal of a signed request for local area designation and local board recertification.

For the WDB to be designated as a local area under WIOA, signed documents must be submitted to the California Workforce Investment Board and California Employment Development Department.

F. ATTACHMENTS

A2a: Application for Local Area Subsequent Designation and Local Board Recertification for Program Year 2021-23 - Local Workforce Investment Area

A2b: WDB member roster as of April 8, 2021

Hyperlink: EDD Directive WSD20-06 - Local Area Subsequent Designation and Local Board Recertification - https://edd.ca.gov/Jobs_and_Training/pubs/wsd20-06.pdf

**Local Area Subsequent Designation and
Local Board Recertification
Application for Program Year 2021-23**

Local Workforce Development Area

Workforce Development Board Contra Costa County

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2021-23 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to this application.

Workforce Development Board Contra Costa County

Name of Local Area

4071 Port Chicago Highway, Suite 250

Mailing Address

Concord, CA 94520

City, State, ZIP

Date of Submission

Patience Ofodu

Contact Person

925-671-4514

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages, and attach a roster of the current Local Board which identifies each member's respective membership category.

Business – A majority of the members must be representatives of businesses in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after their name.

Name	Title	Entity	Appointment Date	Term End Date
Yolanda Vega Chair	Principal	Peak Performance Corporate Training	6/23/2020	6/30/2024
Michael McGill	Engineer	MMM Design Associates	6/23/2020	6/30/2024
Joshua Aldrich	CEO	Del Sol NRG, Inc.	10/9/2018	6/30/2022
Terry Curley	Executive Vice President	United Business Bank	10/9/2018	6/30/2022
Tom Guarino	Government Relations, East Bay Public Affairs	PG&E	7/14/2020	6/30/2024
Jose Carrascal	Director of Site Operations	Corteva Agriscience	8/11/2020	6/30/2024
Stacey Marshall	Manager Human Resources	American Sugar Refining, Inc.	6/23/2020	6/30/2024
Carolina Herrera	Manager, Community & Government Relations	Kaiser Permanente	7/14/2020	6/30/2024
Robert Muller	Learning Manager	PBF Energy	3/12/2019	6/30/2023
Laura Trevino	Business Profile Account Manager	Coast Personal Services	7/14/2020	6/30/2024
Stephanie Rivera	Director, Community Health Improvement	John Muir Health	7/14/2020	6/30/2024
Monica Magee	Director of Marketing	Bishop Ranch	8/11/2020	6/30/2024
Corry Kennedy	Human Resource Manager	Chevron	7/14/2020	6/30/2024

Labor – Not less than 20 percent of the members must be representatives of workforce within the Local Area who must include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and may include (iii) representatives of community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a local area in which no employees are represented by such organizations, other representatives of

employees shall be appointed to the board, but any local board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the local area.

Name	Title	Entity	Appointment Date	Term End Date
1. Thomas Hansen	Business Manager	IBEW Local 302	10/17/2017	6/30/2021
2. Joshua Anijar	Executive Director	Central Labor Council Contra Costa County	12/10/2019	6/30/2023

Education – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who must include (i) a representative of eligible providers administering WIOA Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. G. Vittoria Abbate	Director, College & Career & Adult Education	Mt. Diablo Unified School District	10/17/2017	6/30/2021
2. Kelly Schelin	Associate Vice Chancellor, Educational Services	Contra Costa College	7/14/2020	6/30/2024

Economic and Community Development – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who must include (i) a representative of economic and community development entities; (ii) a representative from the state employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the local CEO in the Local Area

may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1. Carol Asch	Rehabilitation Act of 1973/District Administrator	California Department of Rehabilitation	6/23/2020	6/30/2024
2. Richard Johnson	Employment Service/Employment Program Manager	California Employment Development Department	6/23/2020	6/30/2024
3. Kwame Reed	Economic Development Director	City of Antioch	6/23/2020	6/30/2024

Flex Additional Seats – from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14

Name	Title	Entity	Appointment Date	Term End Date
1. Leslay Choy	Executive Director	San Pablo Economic Development Corporation	7/1/2020	6/30/2024
2. DeVonn Powers	Founder Chief Executive Officer	Humanity Way Inc.	12/8/2020	6/30/2024

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having met 80 percent of their negotiated performance goals in PY 2018-19 or PY 2019-20 for the following indicators:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

PY 2018 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	66.0%	72.0%	66.0%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$6,100	\$8,200	BASELINE	Median Earnings

PY 2019 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	68.0%	72.5%	68.0%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$6,400	\$8,400	BASELINE	Median Earnings

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 18-19 or PY 19-20:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Local Area Assurances

Through PY 21-23, the Local Area assures:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and State regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, *Monthly and Quarterly Financial Reporting Requirements*, (December 4, 2019).
- All closeout reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirement*, (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include:

- The Local Area will meet the requirements of the *California Unemployment Insurance Code Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Board will select the America's Job Center of CaliforniaSM operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal, unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
- F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. It will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

Application Signature Page

Instructions – The local CEO and Local Board chair must sign and date this form. Electronic signatures are permitted for the PY 21-23 application.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

Signature

Signature

Yolanda Vega

Diane Burgis

Name

Name

Board Chair

Board of Supervisor Chair

Title

Title

Date

Date



BOARD MEMBERS PUBLIC ROSTER

Name	Seat #	Appointment Date	District # (Resident)	Term Start Date	Term End Date	Title	Entity	District # (Employment)	Committee
Michael McGill	1	6/23/2020	District #2	7/1/2020	6/30/2024	Chairperson/Engineer	MMS Design Associates	District #2	EXEC/YOUTH
Joshua Aldrich	2	10/9/2018	District #3	10/1/2018	6/30/2022	CEO	Del Sol NRG. Inc.	District #3	BED
Yolanda Vega	3	6/23/2020	District #2	7/1/2020	6/30/2024	Principal	Peak Performance Corporate Training	District #2	EXEC
Terry Curley	4	10/9/2018	District #2	10/1/2018	6/30/2022	Executive Vice President	United Business Bank	District #4	EXEC/BED
Tom Guarino	5	7/14/2020	District #X	7/1/2020	6/30/2024	Government Relations, East Bay Public Affairs	PG&E	District #4	BED
Jose Carrascal	6	8/11/2020	District #3	7/1/2020	6/30/2024	Director of Site Operations	Corteva Agriscience	District #5	YOUTH
Stacey Marshall	7	6/23/2020	District #1	7/1/2020	6/30/2024	Manager Human Resources	American Sugar Refining, Inc.	District #5	BED
Carolina Herrera	8	7/14/2020	District #4	7/1/2020	6/30/2024	Manager, Community & Government Relations	Kaiser Permanente	District #4	BED
Robert Muller	9	3/12/2019	District #5	3/1/2019	6/30/2023	Learning Manager	PBF Energy	District #5	YOUTH
Laura Trevino	10	7/14/2020	District #5	7/1/2020	6/30/2024	Business Profile Account Manager	Coast Personal Services	District #5	YOUTH
Stephanie Rivera	11	7/14/2020	District #4	7/1/2020	6/30/2024	Director, Community Health Improvement	John Muir Health	District #4	BED
Monica Magee	12	8/11/2020	District #5	7/1/2020	6/30/2024	Director of Marketing	Bishop Ranch	District #2	BED
Corry Kennedy	13	7/14/2020	District #4	7/1/2020	6/30/2024	Human Resource Manager	Chevron	District #2	

Name	Seat #	Appointment Date	District # (Resident)	Term End Date	Title	Entity	District #	Committee
Thomas Hansen	1	10/17/2017	District #X	10/1/2017	6/30/2021	Business Manager	IBEW Local 302	District #5 EXEC
Joshua Anijar	2	12/10/2019	District #X	12/1/2019	6/30/2023	Executive Director	Centra Labor Council Contra Costa County	District #5 EXEC
VACANT	3		District #X		6/30/20XX		District #X	
VACANT	4		District #X		6/30/20XX		District #X	
VACANT	5		District #X		6/30/20XX		District #X	

Name	Seat #	Appointment Date	District # (Resident)	Term End Date	Title	Entity	District #	Committee
G. Vittoria Abbate	1	10/17/2017	District #2	10/1/2017	6/30/2021	Director, College & Career & Adult Education	Mt. Diablo Unified School District	District #4 YOUTH
Kelly Schelin	2	7/14/2020	District #5	7/1/2020	6/30/2024	Associate Vice Chancellor, Educational Services	Contra Costa College	District #1 BED

Name	Seat #	Appointment Date	District # (Resident)	Term End Date	Title	Entity	District #	Committee
Carol Asch	1	6/23/2020	District #X	7/1/2020	6/30/2024	Rehabilitation Act of 1973/District Administrator	California Department of Rehabilitation	District #4 YOUTH
Richard Johnson	2	6/23/2020	District #4	7/1/2020	6/30/2024	Employment Service/Employment Prog.Manager II	California Employment Development Department	District #4 BED
Kwame Reed	3	6/23/2020	District #X	7/1/2020	6/30/2024	Economic Development Director	City of Antioch	District #3 EXEC/BED

Name	Seat #	Appointment Date	District # (Resident)	Term End Date	Title	Entity	District #	Committee
Lesley Choy	1	7/14/2020	District #1	7/1/2020	6/30/2024	Executive Director	San Pablo Economic Development	District #1 BED
DeVonn Powers	2	12/8/2020	District #X	12/1/2020	6/30/2024	Founder Chief Exec.Officer	Humanity Way, Inc.	District #X

- BUSINESS
- WORKFORCE & LABOR
- EDUCATION AND TRAINING
- GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT
- FLEX ADDITIONAL MEMBERS
- PENDING APPROVAL/CONFIRMATION
- VACANT SEAT
- TERM END DATE

- COMMITTEE
- Exec EXECUTIVE COMMITTEE
 - BED BUSINESS ECONOMIC & DEV.
 - Youth YOUTH COMMITTEE
 - N/A NOT ASSIGNED



DATE: April 14, 2021
TO: Executive Committee
FROM: Workforce Development Board Staff
RE: **Update on Contra Costa County Green Empowerment Zone Bill - AB 844**

Contra Costa County Green Empowerment Zone

Summary: Create a Green Empowerment Zone for Contra Costa County to prioritize access to tax incentives, grants, loan programs, workforce training programs, and private sector investment in the clean and green energy sector.

Background: The idea for a Green Empowerment Zone in Contra Costa County builds off of two previous efforts: The Northern Waterfront Economic Development Initiative, and the San Joaquin Valley Partnerships. The Initiative has already laid the groundwork for the regional scope and membership of the Zone. The Partnership provides a framework for legislation and cooperation with Federal partners.

When fully implemented, the Zone will allow stakeholders to leverage the full scope of available economic development tools, including:

- Federal Empowerment Zones/Enterprise Communities
- Promise/Opportunity Zones
- The CA Alternative Energy and Advanced Transportation Financing Authority (CAEATFA)
- The CA Energy Commission's Clean Transportation Program
- The CA Workforce Development Board's High Road Training Partnership's Program

As the state transitions to clean fuels and high-tech energy, it is a matter of equity and economic justice that we support the growth of high- paying jobs and industries to replace those, which are being phased out. The Green Empowerment Zone will give Contra Costa County a competitive advantage in the next era of the energy economy.

ATTACHMENT

Hyperlink: Assembly Bill No. 844 Green Empowerment Zone for the Northern Waterfront Area of the Counties of Contra Costa and Solano - [Bill Text - AB-844 Green Empowerment Zone for the Northern Waterfront area of the Counties of Contra Costa and Solano.](#)