

# PUBLIC NOTICE

The Workforce Development Board of Contra Costa County announces a 30-day public review period, beginning September 25, 2006 to receive public comment on proposed sixth-year modifications to its *Workforce Investment Area Five-Year Strategic Plan*.

A public forum to receive public comment will be held

Date: Monday, October 16, 2006

Time: 9:00 to 10:30 am

Place: 2425 Bisso Lane,  
First Floor Conference Room  
Concord, California 94520

To receive a draft copy of the Modified Plan, or for more information, please call (925) 646-5239.



RULON MCKAY

CHAIR - SHELL OIL COMPANY

BOB LANTER

EXECUTIVE DIRECTOR

September 26, 2006

Dear Member of the Workforce Development Community:

We are circulating the draft Seven-Year Local Plan Modification for PY 2006-07 for the Contra Costa County's Workforce Investment Area's Strategic Plan for 30-day public review and comment before our final submission to the State.

Each year the Local Workforce Investment Board are required to submit modifications to the original plan that may include submission of required elements as determined by the state, reports on significant changes in local economic conditions, significant changes in leadership structure, and changes in program strategies to address performance goals.

Our seventh-year modifications include:

Updated statistics and information on the local Labor

- Updated Budget Summaries
- Anticipated Performance Goals
- Addendum Responses Required by the State

The full plan is available to view as a PDF at our website: [www.wdbccc.com](http://www.wdbccc.com). (Go to Library then Local Plans & Policies, then Seventh-Year Modifications.) Hard copies are available at our offices at 2425 Bisso Lane, Suite 100, Concord.

We appreciate your input. Should you have comments regarding these modifications, please address your comments in writing by October 20, 2006 to the Workforce Development Board, 2425 Bisso Lane, Ste. 100, Concord, CA 94520.

Thank you for your interest in workforce investment in our county. We appreciate your review.

Sincerely,

Bob Lanter  
Executive Director

Encl.

DAN ABRAMI  
Job Corps

PAMELA AGUILAR  
CCC Central Labor Council

LILY AMAN  
California Human Dev. Corp.

MARTIN AUFHAUSER  
Morgan Stanley

VELMA BAGBY  
Employment & Development

BRYAN BALCH  
Independent Living Resource, Inc.

BOB BREWER  
Goodwill Industries of the Greater Bay Area

ANTHONY DE VENUTA  
Cyberspace Technologies International

JOANNE DURKEE  
C.C. Adult & Continuing Education

BETTE FELTON  
Pascal French Oven

MARIANN FISHER  
Meritage Group

LAURIE FOX  
Contra Costa Times

DAVID E. GILBERT  
US Dept. of Energy Joint Genome Institute

NORMAN HATTICH  
Aspen Timco, Inc.

ARAM HODESS  
Plumbers & Steamfitters Local 159

CAROL HYLAND  
CA State Dept. of Rehabilitation

JIM KENNEDY  
C.C. C. Community Development Dept.

BIANCA LA CHAUX  
La Chaux Technologies & Consulting

PRISCILLA LEADON  
Contra Costa College

BARBARA MACLEAN  
CalState University East Bay

DAVID MILLER  
Miller & Angstadt

PETER MURRAY  
Contra Costa Electric, Inc.

BRAD NAIL  
City of Pittsburg

KATY RIKER  
Macys

KATHLEEN ROBINSON  
Robinson and Associates

MICHAEL ROTH  
John Swett Unified School District

JOHN SAKAMOTO  
Eichleay Engineers, Inc. of California

JOE VALENTINE  
C.C.C. Community Services Department

JOANNE WATERS  
Center for Senior Employment/Senior  
Service America



# Workforce Investment Area Local Plan Modification Program Year 2006–07

LWIA: Workforce Board of Contra Costa County

Submitted on: \_\_\_\_\_

Contact Person: Linda Chandler

Contact Person's Telephone Number: (925) 646-5024

*EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice) or (916) 654-9820 (TTY).*

WIA Local Plan Modification PY 2006–07

Modification # \_\_\_\_\_ LWIA: \_\_\_\_\_

Contra Costa County

Date: \_\_\_\_\_ 09/25/2006

### Table of Contents

	REVISION		PAGE NUMBER
	Yes	No	
<b>Narrative</b>			
Executive Summary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
I. Plan Development Process	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
II. Local Vision and Goals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
III. Labor Market Analysis	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
IV. Leadership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
V. One–Stop Service Delivery System	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
VI. Youth Activities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
VII. Administrative Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
VIII. Assurances	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
IX. Signature Page ( <i>new</i> )	<u>Required</u>		_____ 1
X. Addendum ( <i>new</i> )	<u>Required</u>		_____ 2
<b>Attachments</b>			
1. Budget Plan Summaries ( <i>new</i> )	<u>Required</u>		_____ 10
2. Participant Plan Summary ( <i>new</i> )	<u>Required</u>		_____ 13
3. Negotiated Levels of Performance Chart ( <i>new</i> )	<u>Required</u>		_____ 14
4. Copies of all MOUs for Each One-Stop ( <i>new</i> )	<u>Required</u>		_____ 16
5. Public Comments of Disagreement	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. LWIA Grant Recipient Listing ( <i>new</i> )	<u>Required</u>		_____ 58
7. Other Submittal(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

<input checked="" type="checkbox"/> WIA Local Plan Modification PY 2006-07	LWIA: <u>Contra Costa County</u>
<input type="checkbox"/> Modification # _____	Date: <u>04/01/2006</u>

**SIGNATURE PAGE**

This Local Plan represents the Workforce Development Board of Contra Costa County's Workforce Investment Board's efforts to maximize and coordinate resources available under Title I of the Workforce Investment Act (WIA) of 1998.

This Local Plan is submitted for the period of April 1, 2006, through June 30, 2008, in accordance with the provisions of WIA.

Local Workforce Investment Board Chair

Chief Elected Official(s)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Rulon McKay  
Name

\_\_\_\_\_  
Human Resources manager, Shell Oil  
Company  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

WIA Local Plan Modification PY 2006–07

Modification # \_\_\_\_\_

LWIA: \_\_\_\_\_

Contra Costa County

Date: \_\_\_\_\_

09/25/2006

## X. ADDENDUM

A. Consistency with the State Plan – WIA Section 118(a) requires Local Plans to be consistent with the State Plan.

The Governor's key priorities for California's public workforce system are:

- Understanding and Meeting the Workforce Needs of Business and Industry in order to Prepare Workers for 21<sup>st</sup> Century Jobs
- Targeting Limited Resources To Areas Where They Can Have the Greatest Economic Impact
- Collaborating to Improve California's Educational System At All Levels
- Ensuring the Accountability of Public and Private Workforce Investments

These four key priorities for California's workforce system are addressed in the Governor's vision for the system in more detail in Section I of the [State Plan](#). Describe how your local vision and workforce development strategy is consistent with the Governor's workforce development priorities.

Our Board has adopted a sector approach and has aligned its work to support the four industry sectors that represent high growth/high wage and are the economic drivers for our county. Our focus on sectors has guided our grant development efforts, our partnerships with industries, our business outreach, our rapid response special project (layoff aversion last year) and even targeted recruitment of our board membership.

The sector approach ensures that we are directing scarce resources to have the greatest economic impact and to prepare workers based on the demand of business and industry. This targeted approach has already helped position our Board in the community and region as the voice for workforce issues and as a strong resource supporting economic development strategies.

We work closely with our educational system, primarily community colleges in collaborative grant development that specifically addresses three of the four industry sectors: advanced manufacturing, healthcare, and construction. Projects presently in place include bridges for youth to move them through GED and into courses that position them both academically and vocationally for potential employment with emphasis on these sectors.

In the past year, the board has adopted a scorecard. The Performance and Accountability Committee reviews this regularly to determine the progress the board and its programs are making in reaching all of their goals: program and well as policy. This tool drives a high level of accountability for all grant programs, WIA-funded activities, outreach and responsiveness to business needs, and even board member recruitment and leadership and other indicators of board strength.

We work very effectively at a regional level with other local boards that comprise EASTBAY Works, and beyond, including those boards that are addressing common industry sector needs. In this way, we maximize the use of public funds and ensure a high level of accountability for both the local area and the region.

B. Other information as required by the Governor [WIA Section 118(b)(10)] – Since the development of the State Plan, the State Board has adopted vision statements regarding business services and lifelong learning. Also, there are other elements that the State is requiring in the Local Plan.

1. The State Board Business and Industry Special Committee has adopted the following vision statement, *"The One-Stop System, in collaboration with the economic development community, partners with California's business to provide best-in-class local services to business to support job retention and growth."* Provide a description of your local strategies, based upon your Local Board's vision for business services, to improve the services to employers, and include in your description:

- a. Your vision and strategic planning efforts for business services.
- b. How you use industry partnerships and other employer contacts to validate employer needs.
- c. What actions the Local Board has taken, or plans to take, to ensure that local business services are not redundant and coordinated with partner programs such as Wagner-Peyser and Economic Development Corporations.
- d. How the Local Board measures the satisfaction of business services and how the data are used to improve services.

Recognizing the need to be business driven, this Board adopted a sector approach to engaging business. To provide clear focus for the Board, it has established a Business and Economic Development Committee tasked with specifically focusing on business engagement at all levels. This Committee develops policy on behalf of the Board that guides the allocation of resources necessary to engage business partners. Recent Board policies designed to support business engagement strategies are: Self-Sufficiency, Work Ready, First Source Hiring, and Rapid Response & Business Services.

Key initiatives coming from this Committee include:

1. Business Engagement - This demand driven initiative allows the Workforce Development Board to engage local businesses and economic developers with a goal of identifying resources and brokering innovative and customized solutions that meet the needs of business.

A. The Business Enhancement Support Team (BESTeam) is the strategy the Workforce Development Board has undertaken to deliver business services. This approach allows Board Staff to support local Economic and Redevelopment Staff in their business attraction and retention efforts.

Board Staff works closely with Economic Development Directors, countywide to assist in gleaning challenges faced by businesses in their cities. Board Staff supports the ED by bringing in a team of experts that can deliver services designed to support business growth and retention. Jointly, they perform a SWOT analysis on businesses in order to target the specific resource providers to bring into the meeting. This approach can be customized for a single business of any size or for a group of businesses. Partners include at a minimum representatives from city economic development, the One-Stop Operator, EDD, the Small Business Development Center, an Industry or Topic Specific Education/Training Provider, and the Workforce Development Board.

To date, the BESTeam has developed relationships with Economic Development Directors for 6 of the major cities in Contra Costa County. BESTeam meetings have resulted the following activities:

Identified the needs of 30 local businesses

Identification of resources, information and services designed to support business retention and hiring. This includes information on utilization of tax credits and Enterprise Zone advantages.

B. The recently awarded Layoff Aversion Strategy grant has allowed the board to devise a process to identify smaller businesses at-risk of laying off workers and in need of particular business services. Additionally, this grant has allowed the Board to develop a team of organizations involved in workforce development. This team of providers stands ready to deliver and support the business retention efforts of the Board.

In an effort to foster and support good business management practices that support economic vitality, information and services have been identified and delivered. Those business management services are: Business Planning, Operations/Production, Financial Management, Human Resources and Marketing. Board sponsored business focus groups have given rise to countywide summits specific to Advanced Manufacturing. This model of focus groups followed by summits can be implemented for the other sectors in the near future.

C. Small Business Development Center: Funded with a combination of SBA, CDBG and WIA funding, the Contra Costa Small Business Center offers services that include one on one consulting, team consulting, and entrepreneurship training. Short general business management training is also available, focusing on subjects such as selling to government, financing, financial management, and other topics of interest.

D. ContraCostaMeansBusiness.com: Newly created, this web portal serves and supports the work of the Board. Developed through a consultant working

at the SBDC, the Workforce Board will ensure that the information and services relevant to workforce are updated. This portal will enhance the work of the Board in supporting the growth and retention of businesses in our service area.

2. Work Ready and First Source Hiring - Training that prepares job seekers for work is imperative for achieving workplace success. The goal for this program is to expand it beyond its present application in 6 East County high schools, increase the number of schools participating, develop formal agreements with businesses that will assist in program design, identify employers that will foster program support which subsequently increases the number of job opportunities for work ready participants.

Work ready skills already identified are: Communication, Social-Interpersonal, Thinking-Problem Solving, Work Habits-Ethics and Computer-Technology. The WDB has partnered with the East County Business Education Alliance to assist in obtaining entry-level, "work ready" skill information requested from business leaders. Additional work taking place over the 2006-07 program year will enhance the current program and increase awareness of its value for the community.

First Source Hiring, though a Redevelopment program, is a benefit to our customers - job seekers and businesses. This program allows job seekers first consideration for jobs that give them access to wages that moves them closer to self-sufficiency, and a chance to become employed in a job that is based in their own community. The WDB, through its contracted One-Stop Operator, supports businesses participating in this program by providing job development activities which include marketing, outreaching, screening, referring and monitoring services.

3. Strategic Partnerships for Career Pathways - This initiative is designed to expand career opportunities for job seekers by increasing their access to information. As convener, the WDB will bring industry and education together to develop demand driven training programs for job seekers. Business and education/training partnerships will be strategically targeted and utilized to collect workforce intelligence thereby supporting the development of business-led programs, e.g., youth internship, summer employment opportunities, industry specific mentorship and business-led teacher training programs.

The Board differentiates between "employer services" and "business services." All services that relate to labor exchange- outreach and job development, placement and follow-up, tax credits and labor market

information, personalized recruitment and standard rapid response activities are provided through contract with our one-stop operator. Other services to business fall under the direct purview of the Board:

Discussion is under way with EDD to ensure that there is stronger alignment with their business services strategies and those of the both the Board and the job development function within the one-stop centers.

The WDBCCC presently measures the satisfaction of Business Services through a comprehensive Customer Satisfaction Survey. It also tracks the measurement of new and repeat business. Activities are traced through our automated system, SMARTWARE.

2. The State Board's vision for Lifelong Learning states: *"The vision for lifelong learning, in the context of workforce development, is to enable current and future workers to continually acquire the knowledge, skills, and abilities required to be successful in the workplace."*
  - a. Describe how the Local Board is addressing lifelong learning, in the context of workforce development, through collaborative policy and planning.

The Board is involved in ongoing dialogue with local educational agencies regarding the needs of the workforce. Staff will be meeting with staff of one of our local colleges to discuss more effective ways to work. Our cultural differences, internal processes, and differences in funding accountability are often areas that make working together very difficult. These will be areas of focus with the plan that meetings will be conducted with each of our colleges and their staffs.

At this time, we do not have a formalized policy regarding lifelong learning, but will be reviewing this initiative in the near future.

Development of career ladders requires the alignment of education and training providers in order to meet the training needs required as individuals advance in most careers. Discussion is ongoing to include education in career ladder discussions and to encourage articulation between entities providing both academic and occupational education and training opportunities and with both private and public sector entities. Business and internal training opportunities are a part of building a truly comprehensive system for supporting upward mobility within careers.

- b. Describe how the Local Board will improve and promote access to lifelong learning in the next year. Include existing or planned efforts to leverage resources with local lifelong learning partners, including business and education.

The Board will continue with activities described above. In addition, the Board staff will continue to work with business sectors to ensure that training meets their qualifications. One way that we have worked with business in the past is for employees to provide input to curriculum, and in many cases, business has provided present or retired employees to education partners to provide all or some of the actual teaching/training. In some cases, this has included furnishing labs, providing hands on experience at the business, and providing employees to give real life information to those contemplating careers in a certain field prior to the beginning of training. Through a recent Advanced Manufacturing grant, curriculum was actually developed with and by industry; delivery utilizes retirees and employees of partnering businesses; safety and agility testing was conducted at a partner site; and labs are being conducted at yet another business partner's site.

We have successfully mapped healthcare career paths and work through the Contra Costa Healthcare Collaborate to communicate this information to the K-Adult through the university systems. We are working with both the manufacturing and biotechnology industries to meet both their present demand and to address their future projected needs. As with healthcare, some of the needed workforce will come from incumbent workers employed in less skilled jobs. By leveraging board resources with ETP and employer training resources, we anticipate partnerships in the near future that better address lifelong learning, particularly in those sectors we have targeted. The Board is presently exploring ways to partner with business in utilizing customized training.

<p>C. Additional Required Elements – The following elements were not included in the Initial/Supplemental Planning Narrative or the one-year extension for Program Year 2005–06, but are required in Local Plans.</p>
---

1. How will your Local Board ensure continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers and participants? [WIA Section 118(b)(2)(A)]

The WDBCCC , as part of EASTBAY Works, has adopted several systems to ensure that providers meet the needs of local employers and participants. Since 2001, EASTBAY Works has contracted with a private firm to implement customer

satisfaction surveys for universal services customers. Scores are then reviewed by the Staff and Board. The EASTBAY Works partnerships has just implemented a survey for enrolled job seekers as well and it will give us information to help the one-stop career centers enhance their Core B, Intensive, and training activities. EASTBAY Works has also implemented a business services survey.

Administered by Alameda, we utilize a vendor database that tells us the number of clients that have been successfully placed, if the placements were training related, and at what wage. .

2. If your Local Board has entered into an agreement with another area (including another Local Board that is a city or county within the same labor market) to pay or share the cost of educating, training, or placing individuals participating in programs assisted under Title I of WIA, including provision of supportive services, provide copy of your approved agreement. [WIA Section 195(3)(B)]

We have not implemented this, although one service delivery area may co-enroll an individual in WIA and then refer that individual to our area for direct training under a specific grant. We do not have a formal agreement, as the choice to co-enroll is a local decision.

3. Is your Local Board providing training services that are made as exceptions to the Individual Training Account process? If so, describe the process you used to procure and justify these exceptions. This process must include a 30-day public comment period for interested providers. [20 CFR Sections 661.350(a)(5) and (10) and 20 CFR Section 663.430(a)]

We are not doing this at this time.

4. Priority of Service – What local policies and strategies are in place to ensure that, pursuant to the Jobs for Veterans Act (P.L.107-288)(38 USC 4215), priority of service is provided to veterans (and certain spouses) who otherwise meet the eligibility requirements for all employment and training programs funded by the Department of Labor, in accordance with the provisions of TEGL 5-03 (9/16/03/)? Include in your discussion how this policy is shared with all of the One-Stop Career Center partners and if/how you conduct outreach to veterans and veteran organizations to encourage use of One-Stop Career Center services.

Our Board issued a Priority of Service policy which references TEGL 5-03. This information was sent with a cover sheet signed by the Executive Director to all contractors. Note: The "Contractor" for one-stop center operations is the consortium of all mandated partners.

<input checked="" type="checkbox"/> <b>WIA Local Plan Modification PY 2006-07</b>	<b>LWIA:</b> <u>Contra Costa County</u>	
<input type="checkbox"/> <b>Modification #</b> _____	<b>Date:</b> <u>07/01/06</u>	

**TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)**

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2006, beginning 07/01/06 through 06/30/07

- Grant Code 201/202/203/204 WIA IB-Adult  
 Grant Code 501/502/503/504 WIA IB-Dislocated Worker

FUNDING IDENTIFICATION	R692xxx Subgrant	R7603xx Subgrant
1. Year of Appropriation	2005	2006
2. Formula Allocation	1,481,058	1,489,183
3. Allocation Adjustment - Plus or Minus	(11,761)	0
4. Transfers - Plus or Minus	500,000	0
5. TOTAL FUNDS AVAILABLE (Line 2 plus 4)	1,969,297	1,489,183
<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>		
6. Program Services (sum of Lines 6A through 6E)	1,772,367	1,340,265
A. Core Self Services	435,026	301,993
B. Core Registration Services	472,631	335,293
C. Intensive Services	531,710	369,979
D. Training Services	333,000	333,000
E. Other	0	
7. Administration (Line 5 minus 6)	196,930	148,918
8. TOTAL (Lines 6 plus 7)	1,969,297	1,489,183
<b>QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2005 and July 1, 2006 respectively)</b>		
9. September 2005	486,743	
10. December 2005	983,548	
11. March 2006	1,453,533	
12. June 2006	1,850,223	
13. September 2006	1,969,297	340,331
14. December 2006	1,969,297	699,736
15. March 2007	1,969,297	1,059,141
16. June 2007	1,969,297	1,418,546
17. September 2007		1,489,183
18. December 2007		1,489,183
19. March 2008		1,489,183
20. June 2008		1,489,183

Jennifer Mitchell, Wkfrce Svcs Spec	(925) 646-5630	8/1/2006
Contact Person, Title	Telephone Number	Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.
--

<input checked="" type="checkbox"/> <b>WIA Local Plan Modification PY 2006-07</b>	<b>LWIA:</b> <u>Contra Costa County</u>	
<input type="checkbox"/> <b>Modification #</b> _____	<b>Date:</b> <u>07/01/06</u>	

**TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)**

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2006, beginning 07/01/06 through 06/30/07

- Grant Code 201/202/203/204 WIA IB-Adult
- Grant Code 501/502/503/504 WIA IB-Dislocated Worker

FUNDING IDENTIFICATION	R692xxx Subgrant	R7603xx Subgrant
1. Year of Appropriation	2005	2006
2. Formula Allocation	2,081,950	1,997,111
3. Allocation Adjustment - Plus or Minus	(14,067)	0
4. Transfers - Plus or Minus	(500,000)	0
5. TOTAL FUNDS AVAILABLE (Line 2 plus 4)	1,567,883	1,997,111
<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>		
6. Program Services (sum of Lines 6A through 6E)	1,411,095	1,797,400
A. Core Self Services	322,500	418,645
B. Core Registration Services	394,595	508,755
C. Intensive Services	462,000	625,000
D. Training Services	232,000	245,000
E. Other	0	0
7. Administration (Line 5 minus 6)	156,788	199,711
8. TOTAL (Lines 6 plus 7)	1,567,883	1,997,111
<b>QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2005 and July 1, 2006 respectively)</b>		
9. September 2005	0	
10. December 2005	349,144	
11. March 2006	820,149	
12. June 2006	1,291,154	
13. September 2006	1,567,883	194,276
14. December 2006	1,567,883	665,281
15. March 2007	1,567,883	1,136,285
16. June 2007	1,567,883	1,607,290
17. September 2007		1,997,111
18. December 2007		1,997,111
19. March 2008		1,997,111
20. June 2008		1,997,111

Jennifer Mitchell, Wkfrce Svcs Spec	(925) 646-5630	8/1/2006
Contact Person, Title	Telephone Number	Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.
--

**WIA Local Plan Modification PY 2006-07**

**Modification #** \_\_\_\_\_

**LWIA:** Contra Costa County

**Date:** 04/01/06

**TITLE IB BUDGET PLAN SUMMARY (Youth)**

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2006, beginning 04/01/06 through 06/30/07

Grant Code 301/302/303/304 WIA IB-Youth

<b>FUNDING IDENTIFICATION</b>	<b>R692xxx Subgrant</b>	<b>R7603xx Subgrant</b>
1. Year of Appropriation	2005	2006
2. Formula Allocation	1,520,471	1,523,204
3. Allocation Adjustment - Plus or Minus	0	0
4. TOTAL FUNDS AVAILABLE (Line 2 plus 3)	1,520,471	1,523,204
<b>TOTAL ALLOCATION COST CATEGORY PLAN</b>		
5. Program Services (sum of Lines 5A and 5B)	1,368,424	1,370,884
A. In School	752,633	548,354
B. Out-of-School (30%)	615,791	822,530
6. Administration (Line 4 minus 5)	152,047	152,320
7. TOTAL (Line 5 plus 6)	1,520,471	1,523,204
<b>QUARTERLY TOTAL EXPENDITURE PLAN</b> (cumulative from April 1, 2005 and April 1, 2006 respectively)		
8. June 2005	0	
9. September 2005	49,479	
10. December 2005	336,222	
11. March 2006	673,123	
12. June 2006	902,831	0
13. September 2006	1,262,862	0
14. December 2006	1,520,471	102,422
15. March 2007	1,520,471	462,453
16. June 2007	1,520,471	722,484
17. September 2007		982,515
18. December 2007		1,242,546
19. March 2008		1,502,577
20. June 2008		1,523,204

Jennifer Mitchell, Wkfrce Svcs Spec

(925) 646-5630

8/1/2006

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

**WIA Local Plan Modification PY 2006-07**  
 **Modification #** \_\_\_\_\_

**LWIA: Contra Costa County**

**Date:** \_\_\_\_\_ 07/01/06

**TITLE IB PARTICIPANT PLAN SUMMARY**

WIA 118; 20 CFR 661.350(a)(13)

Plan the number of individuals that are in each category.

<b>Totals for PY 2006 (07/01/06 through 06/30/07)</b>	<b>ADULT</b>	<b>DW</b>	<b>OY</b>	<b>YY</b>
1. Registered Participants Carried in from PY 2005	178	139	64	282
2. New Registered Participants for PY 2006	124	136	180	208
3. Total Registered Participants for PY 2006 (Line 1 plus 2)	302	275	244	490
4. Exiters for PY 2006	180	160	75	190
5. Registered Participants Carried Out to PY 2007 (Line 3 minus 4)	122	115	169	300

<b>PROGRAM SERVICES</b>				
6. Core Self Services	4,200	4,500		
7. Core Registered Services	377	325		
8. Intensive Services	350	300		
9. Training Services	150	125		

<b>SKILL ATTAINMENT</b>				
10. Attained a Skill/Goal				175

<b>EXIT STATUS</b>				
11. Entered Employment	140	130	50	20
11A. Training-related	75	80	25	5
11B. Entered Postsecondary/Advanced/Credential Program	10	8	10	
12. Remained with Layoff Employer		5		
13. Entered Military Service				8
14. Entered Advanced Training			10	10
15. Entered Postsecondary Education			10	40
16. Entered Apprenticeship Program				8
17. Attained High School Diploma/GED				60
18. Returned to Secondary School				15
19. Exited for Other Reasons	40	25	5	29

Jennifer Mitchell, Workforce Svcs Specialist (925) 646-5630 8/1/2006  
 Contact Person, Title Telephone Date Prepared

Comments:


WIA Local Plan Modification PY 2006–07

Modification # \_\_\_\_\_ LWIA: \_\_\_\_\_

Contra Costa County

Date: \_\_\_\_\_ 07/01/2006

## STATE NEGOTIATED LEVELS OF PERFORMANCE<sup>1</sup>

WIA Requirement at Section 136(c)	PY 2000–01	PY 2001–02	PY 2002–03	PY 2003–04	PY 2004–05	PY 2005–06	PY 2006–07
<b>Adults</b>							
Entered Employment Rate	66%	68%	70%	72%	72%	73%	74%
Employment Retention Rate	74%	76%	78%	81%	82%	79%	80%
Earnings Change	\$3500	\$3600	\$3400	\$3400	\$3450	\$3500	\$3500
Employment and Credential Attainment Rate	40%	50%	50%	50%	55%	56%	58%
<b>Dislocated Workers</b>							
Entered Employment Rate	68%	69%	70%	79%	79.5%	81%	82%
Employment Retention Rate	81%	83%	85%	88%	88%	85%	86%
Earnings - Replacement Rate/Change/Average <sup>2</sup>	85%	86%	88%	96%	96%	-\$3000	TBD
Employment and Credential Attainment Rate	40%	42%	45%	58%	58%	66%	67%
<b>Older Youth (ages 19–21)</b>							
Entered Employment Rate	55%	56%	58%	66%	67%	72%	73%
Employment Retention Rate	70%	72%	74%	76.5%	78%	80%	81%
Earnings Change	\$2500	\$2600	\$2700	\$3000	\$3000	\$3700	\$3800
Employment and Credential Attainment Rate	36%	42%	30%	30%	30%	38%	39%
<b>Younger Youth (ages 14–18)</b>							
Skill Attainment Rate	65%	70%	75%	76%	76.5%	83%	84%
Diploma or Equivalent Rate	40%	42%	45%	55%	55.5%	66%	67%
Retention Rate	40%	42%	45%	53%	53%	63%	64%
<b>Participant Customer Satisfaction Rate</b>	<b>66</b>	<b>67</b>	<b>68</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>Employer Customer Satisfaction Rate</b>	<b>64</b>	<b>65</b>	<b>66</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>75</b>

<sup>1</sup> Guidance on the definitions of specific indicators for state and local performance can be found at the U.S. Department of Labor [WIA](#) Web site. Specific Training and Employment Guidance Letters (TEGL) include, but are not limited to, 29-05, 17-05, 8-99, 11-01, 22-02, 22-03, 27-04, and 35-04. Additional guidance can be found at the EDD Workforce Development Community [Directives](#) Web site and [Information Bulletins](#) Web site. Specific Directives include, but are not limited to, WIAD03-6, 04-10, 05-9, and 05-15. Specific Information Bulletins include, but are not limited to, WIAB01-27, 01-55, 02-37, 02-45, 03-43, 03-83, and 05-16.

<sup>2</sup> For PYs 2000-01 through 2004-05, this dislocated worker goal was earnings replacement rate. For PY 2005-06, this goal was changed to earnings change. Effective July 1, 2006, the U.S. Department of Labor is implementing a new methodology for calculating the average earnings measure.

WIA Local Plan Modification PY 2006–07

Modification # \_\_\_\_\_ LWIA: \_\_\_\_\_

Contra Costa County

Date: \_\_\_\_\_ 07/01/2006

### LOCAL NEGOTIATED LEVELS OF PERFORMANCE<sup>3</sup>

WIA Requirement at Section 136(c)	PY 2000–01	PY 2001–02	PY 2002–03	PY 2003–04	PY 2004–05	PY 2005–06
<b>Adults</b>						
Entered Employment Rate	67%	69%	71%	76%	76%	76%
Employment Retention Rate	77%	79%	81%	82%	82%	79%
Earnings Change	\$3702	\$3800	\$3666	\$3610	\$3610	\$3680
Employment and Credential Attainment Rate	40%	50%	50%	50%	50%	56%
<b>Dislocated Workers</b>						
Entered Employment Rate	73%	74%	75%	80%	80%	80%
Employment Retention Rate	88%	87%	88%	88%	88%	85%
Earnings - Replacement Rate/Change/Average <sup>4</sup>	85%	86%	88%	88%	88%	-\$3000
Employment and Credential Attainment Rate	40%	42%	45%	58%	58%	66%
<b>Older Youth (ages 19–21)</b>						
Entered Employment Rate	52%	53%	55%	67%	67%	72%
Employment Retention Rate	66%	70%	71%	77%	77%	77%
Earnings Change	\$2512	\$2600	\$2700	\$3570	\$3570	\$3700
Employment and Credential Attainment Rate	36%	42%	30%	30%	30%	38%
<b>Younger Youth (ages 14–18)</b>						
Skill Attainment Rate	68%	73%	79%	77%	77%	82%
Diploma or Equivalent Rate	40%	42%	45%	55%	55%	66%
Retention Rate	42%	44%	47%	50%	50%	60%
<b>Participant Customer Satisfaction Rate</b>						
<b>Employer Customer Satisfaction Rate</b>						

<sup>3</sup> Guidance on the definitions of specific indicators for state and local performance can be found at the U.S. Department of Labor [WIA](#) Web site. Specific Training and Employment Guidance Letters (TEGL) include, but are not limited to, [29-05](#), 17-05, 8-99, 11-01, 22-02, 22-03, 27-04, and 35-04. Additional guidance can be found at the EDD Workforce Development Community [Directives](#) Web site and [Information Bulletins](#) Web site. Specific Directives include, but are not limited to, WIAD03-6, 04-10, 05-9, and 05-15. Specific Information Bulletins include, but are not limited to, WIAB01-27, 01-55, 02-37, 02-45, 03-43, 03-83, and 05-16.

<sup>4</sup> For PYs 2000-01 through 2004-05, this dislocated worker goal was earnings replacement rate. For PY 2005-06, this goal was changed to earnings change. Effective July 1, 2006, the U.S. Department of Labor is implementing a new methodology for calculating the average earnings measure.

**STATE of CALIFORNIA**  
**LOCAL AREA GRANT RECIPIENT LISTING**  
[WIA Sections 117(d)(3)(B)(i) and 118(b)(8)]

**Contra Costa County**

(Name of Local Workforce Investment Area)

ENTITY	ORGANIZATION	CONTACT (NAME/TITLE)	MAILING ADDRESS (STREET, CITY, ZIP)	TELEPHONE, FAX, E-MAIL
Grant Recipient (or Subrecipient if applicable)	Contra Costa County	Joe Valentine Employment & Human Services Department Director	40 Douglas Drive Martinez, CA 94553	(925) 313-1500  jvalentine@ehsd.cccounty.us
Fiscal Agent	CCC Employment & Human Services Dept.	Michael Roetzer Director of Administration	40 Douglas Drive Martinez, CA 94553	(925) 313-1582  mroetzer@ehsd.cccounty.us
Local Area Administrator	Workforce Development Board of Contra Costa	Bob Lanter Executive Director	2425 Bisso Lane, Ste 100 Concord, CA 94520	(925) 646-5382 (925) 646-5517 blanter@ehsd.cccounty.us
Local Area Administrator Alternate	Workforce Development Board of Contra Costa	Jennifer Mitchell Workforce Services Specialist	2425 Bisso Lane, Ste 100 Concord, CA 94520	(925) 646-5630 (925) 646-5517 jmitchell@ehsd.cccounty.us

Signature: \_\_\_\_\_

Chief Elected Official

Date

If a Local Grant Subrecipient has been designated, please submit a copy of the agreement between the Chief Elected Official and the Subrecipient. The agreement should delineate roles and responsibilities of each, including signature authority.