

WORKFORCE POLICY BULLETIN

DATE: April 27, 2005

TO: Contra Costa One-Stop Operator Consortium; Youth Contractors
ATTN: Operational Management
FROM: Bob Lanter, Executive Director
Workforce Development Board

SUBJECT: Best Practices

WBB #: #05-05

SUBJECT:

ADMIN

PLANNING

MARKETING

EEO/AA

MIS

FISCAL

OPERATIONS

RAPID RESPONSE

SPECIAL FILING: X

Purpose:

This Workforce Policy Bulletin serves to define when the term “best practice or “promising practice” will be used to describe local program delivery or service delivery elements that are delivered under contract with the Workforce Development Board (WDB).

“Best practices” or “promising practices” are those exemplary samples of approaches and processes that are recognized as outstanding in the Workforce Development arena and generally replicable and scalable. Reference to a locally delivered program or any service delivery approach or service delivery elements as a “best practice” or a “promising practice” is appropriate after one of the following has occurred:

- Recognition comes from a national or state entity, organization, or association. Mention may be made in a white paper or other published document, or referenced as an example at a national or statewide conference by a representative of a national or state entity, organization or association.
- Recognition comes from the Board based on exemplary solutions-based approaches that yield quantifiable results above and beyond expectations and parameters of the contract, and clearly address the priorities and key initiatives of the Board. * (See note below).

The WDBCCC staff will work with the Contractors to ensure timely sharing of national and statewide best practices.

* Developing outstanding projects or approaches should be brought to the attention of Board staff in an effort to both further enhance the present local workforce system or to share local models with other workforce areas as they seek to enhance their own systems.

If you have any questions regarding this bulletin, please contact Linda Chandler at 925-646-5239.

Cc: Linda Palmquist, WID Regional Advisor
Wendy Therrian, EHSD Workforce Services Director
Youth Contractors